# Notice Build Specification

## UK5 Transparency Notice

Client Support Pack 1

V1.0 July 2024

# CONTENTS

**ATAMIS**

This document forms part of the Atamis Client Support Packs being provided to support clients in their preparations for the upcoming TPP Autumn release on 10th September.

The purpose of this document is to provide further detailed information of the specifications used to deliver the first build of the UK5 Transparency Notice.

Due to ongoing development and change requests from Cabinet Office, all first build notices are subject to change. Final build specifications, videos and documentation will be updated to accompany the Client Release on 10th September.

## SUPPORTING DOCUMENTATION

Video of UK5 Transparency Notice completion

## VERSION CONTROL

Updates to this document have been made as follows. A final version will be published as part of the client release on 10th September

| Version | Date | Description | Author |
|---------|------|-------------|--------|
| 1.0 | July 2024 | First published version of document for the initial notice build. | Kate Stavrides |
| | | | |
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# ATAMIS

## USER INTERFACE SPECIFICATION

The first build of the UK5 Notice has been built to the below specification.

Due to ongoing development and change requests from Cabinet Office, all first build notices are subject to change. Final build specifications, videos and documentation will be updated to accompany the Client Release on 10th September.

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Dashboard | Edit | | | | previousNotice | | No | | | | | | | previousNotice |
| Notice linking | Is an unsuccessful competitive tendering procedure being switched to direct award? | Switch to Direct Award? | Is an unsuccessful competitive tendering procedure being switched to direct award? | FTS_TPP_Notice__c.Switch_to_Direct_Award__c | | | Yes | Radio | Yes No | | | Select yes if an unsuccessful competitive tendering procedure is being switched to direct award | | |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---------|-------|--------------|----------------------|---------------------------|--------------|-----------|------------|------------|---------|---------------------|--------------|----------------|----------------|--------------|
| Notice linking | Search for the title of the unsuccessful competitive process | Prior Notice Lookup | Is an unsuccessful competitive tendering procedure being switched to direct award? | FTS_TPP_Notice__c.Prior_Notice_Lookup__c | relatedProcesses/identifier | Also searches for the OCID, for example, ocds-h6vhtk-1234a5. | Yes | Search/picker | <OCIDs with lots (including a single, virtual lot) not related to signed contracts> | Switch to Direct Award? = Yes | Switching to direct award | Search for and select the title of the unsuccessful competitive process | | relatedProcesses/identifier |
| Notice linking | Which lots are being switched to direct award? | | | | relatedProcesses/relatedLots | Select all that apply. | Yes | Lot picker | <Lots not related to signed contracts> | | Selected procurement was divided into multiple lots | Select the lots being switched to direct award | | relatedProcesses/relatedLots |
| Procurement process | Is this procurement under a | Special Regime? | Is this procurement under a special | FTS_TPP_Notice__c.Special_Regime__c | tender/specialRegime = concession | Select all that apply. Concession | Yes | Checkbox | Concession Defence and security | | | Select special regimes this | | tender/specialRegime = concession |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | special regime? | | regime? Select all that apply | | , defenceSecurity, lightTouch, utilities | : Main procurement category must be services or works.<br><br>Light touch: Main procurement category must be services. | | | Light touch<br>Utilities<br>or<br>No special regime | | | procurement is under, or select 'No special regime' | | , defenceSecurity, lightTouch, utilities |
| Procurement process | What is the main procurement category? | Main Category | Procurement Process | FTS_TPP_Notice__c.Main_Category__c | tender/mainProcurementCategory = goods, services, works | Select the main type if more than one applies. | Yes | Radio | Goods Services Works | | If light touch: Show services only<br><br>If concession and not light touch: | Select the main procurement category | | tender/mainProcurementCategory = goods, services, works |

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|---------|-------|--------------|----------------------|---------------------------|--------------|-----------|------------|------------|---------|---------------------|--------------|----------------|----------------|--------------|
| | | | | | | | | | | | Don't show goods | | | |
| Procurement process | Is the total value of the procurement above or below the relevant threshold? | Above or below threshold? | Procurement Process | FTS_TPP_Notice__c.Above_or_below_threshold__c | Above threshold: tender/procurementMethod = direct tender/procurementMethodDetails = Direct award tender/belowValueThreshold = false<br><br>Below threshold: tender/procurementMethod = | | Yes | Radio | Above threshold Below threshold | | | Select if the total value is above or below threshold | | Above threshold: tender/procurementMethod = direct tender/procurementMethodDetails = Direct award tender/belowValueThreshold = false<br><br>Below threshold: tender/procurementMethod = |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | direct tender/procurement MethodDetails = Below threshold - without competition tender/belowValueThreshold = true | | | | | | | | | direct tender/procurement MethodDetails = Below threshold - without competition tender/belowValueThreshold = true |
| Procurement process | Is the direct award allowed by a statutory instrument to protect life, health, public | Statutory Direct Award? | Is the direct award allowed by a statutory instrument to protect life, health, public | FTS_TPP_Notice__c.Statutory_Direct_Award__c | Yes: tender/procurement MethodRationaleClassifications/id = protectLife | | Yes | Radio | Yes No | | | Select yes if the direct award is allowed by a statutory instrument to protect life, health, public | | Yes: tender/procurement MethodRationaleClassifications/id = protectLife |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | order or safety? | | order or safety? | | | | | | | | | order or safety | | |
| Procurement process | Statutory instrument year and number | Statutory Instrument Details | Is the direct award allowed by a statutory instrument to protect life, health, public order or safety? | FTS_TPP_Notice__c.Statutory_Instrument_Details__c | tender/procurement MethodRationaleLegal Basis/id | Enter the statutory instrument year and number, for example 2023/1 or 2024/1234. | Yes | Text input | | Statutory Direct Award? = Yes | Protect life | Enter the SI year and number Enter the SI year and number in the correct format | | tender/procurement MethodRationaleLegal Basis/id |
| Procurement process | Statutory instrument title | Statutory instrument Title | Is the direct award allowed by a statutory instrument to protect life, health, public | FTS_TPP_Notice__c.Statutory_Instrument_Title__c | tender/procurement MethodRationaleLegal Basis/description | | Yes | Text input | | Statutory Direct Award? = Yes | Protect life | Enter the SI title SI title must be 400 characters or less | | tender/procurement MethodRationaleLegal Basis/description |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | order or safety? | | | | | | | | | | | |
| Procurement process | Direct award justification | Direct Award Justification | Is the direct award allowed by a statutory instrument to protect life, health, public order or safety? | FTS_TPP_Notice__c.Direct_Award_Justification__c | tender/procurementMethodRationaleClassifications/id = prototypesDevelopment, singleSuppliersUniqueWorkArtPerformance, singleSuppliersIntellectualPropertyExclusiveRights, singleSuppliersTechnicalReasons, additionalR | Select all that apply. | Yes | Checkbox | Prototypes and development Single supplier - unique work of art or performance Single supplier - intellectual property or exclusive rights Single supplier - technical reasons Additional | Statutory Direct Award? = No | Not protect life | Select one or more direct award justifications | | tender/procurementMethodRationaleClassifications/id = prototypesDevelopment, singleSuppliersUniqueWorkArtPerformance, singleSuppliersIntellectualPropertyExclusiveRights, singleSuppliersTechnicalReasons, additionalR |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
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| | | | | | epeatExtensionPartialReplacement, additionalRepeatFurtherFollowingCompetitiveProcedure, commodity, advantageousTermsInsolvency, urgency, userChoice, defenceSecurityAirMaritimeTransport, defenceSecurityQualifyingNewA | | | | or repeat goods, services or works - extension or partial replacement Additional or repeat goods, services or works - further goods, services or works following a competitive procedure Goods purchased on a commodity | | | | | epeatExtensionPartialReplacement, additionalRepeatFurtherFollowingCompetitiveProcedure, commodity, advantageousTermsInsolvency, urgency, userChoice, defenceSecurityAirMaritimeTransport, defenceSecurityQualifyingNewA |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | ward, defenceSecurityOperational, switchingDirectAward | | | | market Advantageous terms on insolvency Extreme and unavoidable urgency User choice contract Defence and security - air or maritime transport services Defence and security - qualifying defence contract | | | | | ward, defenceSecurityOperational, switchingDirectAward |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
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| | | | | | | | | | new award rather than modification Defence and security - necessary to enhance or maintain operational capability, effectiveness, readiness for action, safety or security of the armed forces Switching to direct award | | | | | |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---------|-------|--------------|---------------------|--------------------------|--------------|-----------|------------|------------|---------|---------------------|--------------|----------------|----------------|--------------|
| Procurement process | Description of how these justifications apply | Description of Justification | Is the direct award allowed by a statutory instrument to protect life, health, public order or safety? | FTS_TPP_Notice__c.Description_of_Justification__c | tender/procurement MethodRationale | | Yes | Textarea | | Statutory Direct Award? = No | Not protect life | Enter the description of how these justifications apply Description of how these justifications apply must be 10,000 characters or less | | tender/procurement MethodRationale |
| Procurement process | A conflicts assessment has been prepared and revised | Conflicts Assessment? | Procurement Process | FTS_TPP_Notice__c.Conflicts_Assessment__c | tender/documents/documentType = "conflictOfInterest" tender/documents/de | | Yes | Checkbox | | Above or below threshold? = Above Threshold | Above threshold | Select to confirm that a conflicts assessment has been prepared | | tender/documents/documentType = "conflictOfInterest" tender/documents/de |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | scription = "Not published" | | | | | | | and revised | | scription = "Not published" |
| Scope | Procurement title | Title | Scope | FTS_TPP_Notice__c.Title__c | tender/title | | Yes | Text input | | | | Enter the procurement title Procurement title must be 400 characters or less | | tender/title |
| Scope | Procurement reference | Procurement Reference | Scope | FTS_TPP_Notice__c.Procurement_Reference__c | tender/id | The contracting authority's own reference, if used. For example, ABC123. | No | Text input | | | | Procurement reference must be 100 characters or less Enter the procurement reference | | tender/id |

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| | | | | | | | | | | | | in the correct format | | |
| Scope | Procurement description | | Scope | | tender/description | Provide sufficient information to understand the scope of the procurement. | Yes | Textarea | | | | Enter the procurement description Procurement description must be 10,000 characters or less Procurement description must be longer than the procurement title | | tender/description |
| | | Description | | FTS_TPP_Notice__c.Description__c | | | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Scope | Is a framework being established? | Framework being established? | Framework | FTS_TPP_Notice__c.Framework_being_established?__c | Yes: tender/techniques/hasFrameworkAgreement = true | | Yes | Radio | Yes No | Concession? = False AND Above or below threshold? = Above Threshold | Not concession AND Above threshold | Select yes if a framework being established | | Yes: tender/techniques/hasFrameworkAgreement = true |
| **If framework being established** | | | | | | | | | | | | | | |
| Framework | Percentage fee charged to suppliers | % Fee Charged to Suppliers | Framework | FTS_TPP_Notice__c.Fee_Charged_to_Suppliers__c | tender/participationFees/relativeValue/proportion | Based on estimated value of awarded contracts. If there is no fee, enter 0. | Yes | Text input | | | | Enter the percentage fee charged to suppliers Percentage fee charged to suppliers must be a number, | | tender/participationFees/relativeValue/proportion |

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| | | | | | | | | | | | | like 0.5 or 3 Percentage fee charged to suppliers must be between 0 and 100 Percentage fee charged to suppliers must have 2 decimal places or less | | |
| Framework | Further information about fees | | Framework | FTS_TPP_Notice__c.Information_about_Fees__c | tender/participationFees/description | | No | Textarea | | | | Further information about fees must be 5,000 | | tender/participationFees/description |

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| | | | | | | | | | | | | characters or less | | |
| Framework | Justification for framework term over 4 years | Justification for 4+ term | Framework | FTS_TPP_Notice__c.Justification_for_4_term__c | tender/techniques/frameworkAgreement/periodRationale | Mandatory if the contracting authority is not a private utility. | No | Textarea | | Light Touch? = False AND Defence and Security? = False AND Utilities? = False | NOT Light touch, NOT Defence and security, NOT Utilities | Justification for framework term must be 1,000 characters or less | | tender/techniques/frameworkAgreement/periodRationale |
| Framework | Justification for framework term over 8 years | Justification for 8+ term | Framework | FTS_TPP_Notice__c.Justification_for_8_term__c | tender/techniques/frameworkAgreement/periodRationale | Mandatory if the contracting authority is not a private utility. | No | Textarea | | Light Touch? = False AND (Defence and Security = True OR Utilities = True) | NOT Light touch AND (Defence and security OR Utilities) | Justification for framework term must be 1,000 characters or less | | tender/techniques/frameworkAgreement/periodRationale |

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| Participation | Is this contract particularly suitable for the following groups? | | | | | | | Label | | | | | | |
| Participation | Small and medium-sized enterprises (SMEs) | Suitable for SME? | Framework | FTS_TPP_Notice__c.Suitable_for_SME__c | tender/lots /suitability /sme = true | Fewer than 250 staff, and either turnover less than £44 million or balance sheet total less than £38 million. | No | Checkbox | | | | | | tender/lots /suitability /sme = true |
| Participation | Voluntary, community and social | Suitable for VCSE? | Framework | FTS_TPP_Notice__c.Suitable_for_VCSE__c | tender/lots /suitability /vcse = true | Non-governmental organisatio | No | Checkbox | | | | | | tender/lots /suitability /vcse = true |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | enterprises (VCSEs) | | | | | n that is value-driven and principally reinvests its surpluses to further social, environmental or cultural objectives. | | | | | | | | |
| **Show page if above threshold** | | | | | | | | | | | | | | |
| Contract terms and risks | Description of risks to contract performance | Description of Risks | Procurement Process | FTS_TPP_Notice__c.Description_of_Risks__c | tender/risk Details | Include anything that could jeopardise the satisfactory | No | Textarea | | | | Description of risks to contract performance must be 5,000 | | tender/risk Details |

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|---------|-------|--------------|----------------------|---------------------------|--------------|-----------|------------|------------|---------|---------------------|--------------|----------------|----------------|--------------|
| | | | | | | performance of the contract. Only risks described in the tender or transparency notice can be used to justify contract modification. | | | | | | characters or less | | |
| Parties | Number of contracting authorities | No. Contracting Authorities | Parties | FTS_TPP_Notice__c.No_Contracting_Authorities__c | | | Yes | Text input | | | | Enter the number of contracting authorities Number of contracting authorities must be a number, | 1 | |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
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| | | | | | | | | | | | | like 3 Number of contracting authorities must be must be between 1 and 1,000 | | |
| Parties | Is another organisation managing the procurement on behalf of the contracting authorities? | Managing Authority? | Parties | FTS_TPP_Notice__c.Managing_Authority__c | | | Yes | Radio | Yes No | | | Select yes if another organisation is managing the procurement on behalf of the contracting authorities | | |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Parties | Number of managing organisations | No. Managing Authorities | Parties | FTS_TPP_Notice__c.No_Managing_Authorities__c | | | Yes | Text input | | Managing Authority? = Yes | Is another organisation managing the procurement on behalf of the contracting authorities? = Yes | Enter the number of managing organisations Number of managing organisations must be a number, like 3 Number of managing organisations must be must be between 1 and 1,000 | 1 | |
| Parties | Have you already selected suppliers that you | Awarded Suppliers Selected? | Awarded Suppliers | FTS_TPP_Notice__c.Awarded_Suppliers_Selected__c | | | Yes | Radio | Yes No | | | Select yes if you have already selected suppliers | | |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---------|-------|--------------|----------------------|---------------------------|--------------|-----------|------------|------------|---------|---------------------|--------------|----------------|----------------|--------------|
| | will award to? | | | | | | | | | | | | | |
| Parties | Number of suppliers | No. of Suppliers Awarded | Awarded Suppliers | FTS_TPP_N otice__c.N o_of_Suppl iers_Award ed__c | | | Yes | Text input | | Awarded Suppliers Selected? = Yes | Suppliers selected | Enter the number of suppliers Number of suppliers must be a number, like 3 Number of suppliers must be must be between 1 and 100,000 | 1 | |
| **Repeat section for each contracting authority - number if** | | | | | | | | | | | | | | |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
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| more than one | | | | | | | | | | | | | | |
| Contracting authority | Contracting authority name | Organisation Name | Related List - FTS Party Layout | OJEU_Party__c.Organisation_Name__c | parties/name parties/roles = buyer | *If multiple contracting authorities, for first one only:* Enter the lead authority's details first. | Yes | Text input | | | Hint text on first buyer if multiple | Enter the contracting authority name Contracting authority name must be 300 characters or less | User's org details for first buyer | parties/name parties/roles = buyer |
| Contracting authority | Identification register | Identification Register | Related List - FTS Party Layout | OJEU_Party__c.Identification_Register__c | parties/identifier/scheme = GB-COH, GB-CHC, GB-SC, GB-NIC, GB-NHS, GB-UKPRN, GB-MPR, GG-RCE, JE-FSC, IM- | | Yes | Select menu | Companies House Charity Commission (England and Wales) Scottish Charity Register Charity Commissio | | | Select an identification register | | parties/identifier/scheme = GB-COH, GB-CHC, GB-SC, GB-NIC, GB-NHS, GB-UKPRN, GB-MPR, GG-RCE, JE-FSC, IM- |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | - | | | | CR, GB-PPON | | | | n for Northern Ireland NHS Organisation Data Service UK Register of Learning Providers (UKPRN number) Mutuals Public Register Guernsey Registry Jersey Financial Services Commission Registry Isle of Man Companies | | | | | CR, GB-PPON |

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| | | | | | | | | | Registry Public Procurement Organisation Number | | | | | |
| Contracting authority | Identifier | Identifier | Related List - FTS Party Layout | OJEU_Party__c.Identifier__c | parties/identifier/id parties/id = parties/identifier/scheme + "-" + parties/identifier/id buyer/id = parties/id, for first contracting authority only | | Yes | Text input | | | | Enter the identifier Identifier must be 20 characters or less | | parties/identifier/id parties/id = parties/identifier/scheme + "-" + parties/identifier/id buyer/id = parties/id, for first contracting authority only |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Contracting authority | Street address | Street Address | Related List - FTS Party Layout | OJEU_Party__c.Street_Address__c | parties/address/streetAddress | | Yes | Text input | | | | Enter the street address Street address must be 400 characters or less | User's org details for first buyer | parties/address/streetAddress |
| Contracting authority | Town/city | Town/City | Related List - FTS Party Layout | OJEU_Party__c.Towncity__c | parties/address/locality | | Yes | Text input | | | | Enter the town/city Town/city must be 100 characters or less | User's org details for first buyer | parties/address/locality |
| Contracting authority | Postcode | Postcode | Related List - FTS Party Layout | OJEU_Party__c.Postcode__c | parties/address/postalCode | | Yes | Text input | | | | Enter the postcode Postcode must be 20 characters or less | User's org details for first buyer | parties/address/postalCode |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Contracting authority | Country | Country | Related List - FTS Party Layout | OJEU_Party__c.Country__c | parties/address/countryCode (Calculate from country selected) | | Yes | Select menu | All countries | | | Select the country | User's org details for first buyer | parties/address/countryCode (Calculate from country selected) |
| Contracting authority | Website | Website | Related List - FTS Party Layout | OJEU_Party__c.Website__c | parties/details/url | For example, https://www.example.com/. | No | Text input | | | | Enter the website in the correct format, like https://www.example.com/ (must start with www., http://, https://, ftp://, ftps:// or sftp://) | | parties/details/url |

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|---------|-------|--------------|---------------------|--------------------------|--------------|-----------|------------|------------|---------|---------------------|--------------|----------------|----------------|--------------|
| Contracting authority | Contact name | Contact name | Related List - FTS Party Layout | OJEU_Party__c.Contact_name__c | parties/contactPoint/name | | No | Text input | | | | Contact name must be 300 characters or less | User's name for first buyer | parties/contactPoint/name |
| Contracting authority | Email | Email | Related List - FTS Party Layout | OJEU_Party__c.Email__c | parties/contactPoint/email | For example, name@example.com. | Yes | Text input | | | | Enter the email address Enter the email address in the correct format, like name@example.com (can include letters, numbers, dots, hyphens and | User's email for first buyer | parties/contactPoint/email |

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| | | | | | | | | | | | | underscores, but not spaces or commas) | | |
| Contracting authority | Telephone | Telephone | Related List - FTS Party Layout | OJEU_Party__c.Telephone__c | parties/contactPoint/telephone | Include the country code for non-UK numbers, for example +353 1 234 5678. | No | Text input | | | | Enter the telephone number in the correct format, like 01632 960123 or +353 1 234 5678 | User's phone for first buyer | parties/contactPoint/telephone |
| Contracting authority | Organisation type | Organisation type | Related List - FTS Party Layout | OJEU_Party__c.Organisation_type__c | parties/details/classifications/scheme = UK_CA_TYPE parties/details/classifications/id = | *Public undertaking option:* Commercial organisation subject to public | Yes | Radio | Public authority - central government Public authority - sub-central government | | | Select the organisation type | | parties/details/classifications/scheme = UK_CA_TYPE parties/details/classifications/id = |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | publicAuthorityCentralGovernment, publicAuthoritySubCentralGovernment, publicUndertaking, privateUtility | authority oversight | | | Public undertaking Private utility | | | | | publicAuthorityCentralGovernment, publicAuthoritySubCentralGovernment, publicUndertaking, privateUtility |
| Contracting authority | Devolved regulations that apply | Devolved regulations that apply | Related List - FTS Party Layout | OJEU_Party__c.Devolved_regulations_that_apply__c | parties/details/classifications/scheme = UK_CA_DEVOLVED_REGULATIONS parties/details/classifications/id = GB-NIR, | Where the contracting authority operates mainly in that part of the UK and its activities are not reserved. | Yes | Radio | Northern Ireland Scotland Wales No devolved regulations apply | | | Select if devolved regulations apply | | parties/details/classifications/scheme = UK_CA_DEVOLVED_REGULATIONS parties/details/classifications/id = GB-NIR, |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | GB-SCT, GB-WLS | | | | | | | | | GB-SCT, GB-WLS |
| **Repeat section for each managing organisation - number if more than one** | | | | | | | | | | | | | | |
| Managing organisation | Managing organisation name | | Related List - FTS Party Layout | OJEU_Party__c.Organisation_Name__c | parties/name parties/roles = procuringEntity | | Yes | Text input | | | | Enter the contracting authority name Contracting authority name must be 300 characters or less | User's org details | parties/name parties/roles = procuringEntity |
| | | Organisation Name | | | | | | | | | | | | |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---------|-------|--------------|----------------------|---------------------------|--------------|-----------|------------|------------|---------|---------------------|--------------|----------------|----------------|--------------|
| Managing organisation | Summary of their role in this procurement | Managing Organisation Role | Related List - FTS Party Layout | OJEU_Party__c.Managing_Organisation_Role___c | parties/roleDetails | | Yes | Textarea | | | | Enter a summary of their role in this procurement Summary of their role in this procurement must be 5,000 characters or less | | parties/roleDetails |
| Managing organisation | Identification register | Identification register | Related List - FTS Party Layout | OJEU_Party__c.Identification_register__c | parties/identifier/scheme = GB-COH, GB-CHC, GB-SC, GB-NIC, GB-NHS, GB-UKPRN, GB-MPR, | | Yes | Select menu | <Same as contracting authority> | | | Select an identification register | | parties/identifier/scheme = GB-COH, GB-CHC, GB-SC, GB-NIC, GB-NHS, GB-UKPRN, GB-MPR, |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | GG-RCE, JE-FSC, IM-CR, GB-PPON | | | | | | | | | GG-RCE, JE-FSC, IM-CR, GB-PPON |
| Managing organisation | Identifier | Identifier | Related List - FTS Party Layout | OJEU_Party__c.Identifier__c | parties/identifier/id parties/id = parties/identifier/scheme + "-" + parties/identifier/id tender/procuringEntity/id = parties/id | | Yes | Text input | | | | Enter the identifier Identifier must be 20 characters or less | | parties/identifier/id parties/id = parties/identifier/scheme + "-" + parties/identifier/id tender/procuringEntity/id = parties/id |
| Managing organisation | Street address | Street address | Related List - FTS Party Layout | OJEU_Party__c.Street_address__c | parties/address/streetAddress | | Yes | Text input | | | | Enter the street address Street address must be 400 | User's org details | parties/address/streetAddress |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | characters or less | | |
| Managing organisation | Town/city | Town/city | Related List - FTS Party Layout | OJEU_Party__c.Town city__c | parties/address/locality | | Yes | Text input | | | | Enter the town/city Town/city must be 100 characters or less | User's org details | parties/address/locality |
| Managing organisation | Postcode | Postcode | Related List - FTS Party Layout | OJEU_Party__c.Postcode__c | parties/address/postalCode | | Yes | Text input | | | | Enter the postcode Postcode must be 20 characters or less | User's org details | parties/address/postalCode |
| Managing organisation | Country | Country | Related List - FTS Party Layout | OJEU_Party__c.Country__c | parties/address/countryCode (Calculate from | | Yes | Select menu | All countries | | | Select the country | User's org details | parties/address/countryCode (Calculate from |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | country selected) | | | | | | | | | country selected) |
| Managing organisation | Website | Website | Related List - FTS Party Layout | OJEU_Party__c.Website__c | parties/details/url | For example, https://www.example.com/. | No | Text input | | | | Enter the website in the correct format, like https://www.example.com/ (must start with www., http://, https://, ftp://, ftps:// or sftp://) | | parties/details/url |
| Managing organisation | Contact name | Contact name | Related List - FTS Party Layout | OJEU_Party__c.Contact_name__c | parties/contactPoint/name | | No | Text input | | | | Contact name must be 300 characters or less | User's name | parties/contactPoint/name |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Managing organisation | Email | Email | Related List - FTS Party Layout | OJEU_Party__c.Email__c | parties/contactPoint/email | For example, name@example.com. | Yes | Text input | | | | Enter the email address Enter the email address in the correct format, like name@example.com (can include letters, numbers, dots, hyphens and underscores, but not spaces or commas) | User's email | parties/contactPoint/email |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Managing organisation | Telephone | Telephone | Related List - FTS Party Layout | OJEU_Party__c.Telephone__c | parties/contactPoint/telephone | Include the country code for non-UK numbers, for example +353 1 234 5678. | No | Text input | | | | Enter the telephone number in the correct format, like 01632 960123 or +353 1 234 5678 | User's phone | parties/contactPoint/telephone |
| **Repeat section for each supplier - number if more than one** | | | | | | | | | | | | | | |
| Supplier | Name | Awarded Supplier | Related List - Awarded Supplier Layout | Awarded_Suppliers__c.Name | parties/name | | Yes | Text input | | | | Enter the name Name must be 300 | | parties/name |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | characters or less | | |
| Supplier | Identification register | | | | parties/identifier/scheme = GB-COH, GB-CHC, GB-SC, GB-NIC, GB-NHS, GB-UKPRN, GB-MPR, GG-RCE, JE-FSC, IM-CR, GB-PPON | | Yes if above threshold | Select menu | Same as for buyers | | Mandatory above threshold, optional below | Select an identification register | | parties/identifier/scheme = GB-COH, GB-CHC, GB-SC, GB-NIC, GB-NHS, GB-UKPRN, GB-MPR, GG-RCE, JE-FSC, IM-CR, GB-PPON |
| Supplier | Identifier | | | | parties/identifier/id parties/id = parties/identifier/scheme + "-" + | | Yes if above threshold | Text input | | | Mandatory above threshold, optional below | Enter the identifier Identifier must be 20 characters or less | | parties/identifier/id parties/id = parties/identifier/scheme + "-" + |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---------|-------|-------------|---------------------|--------------------------|-------------|-----------|-----------|-----------|---------|--------------------|-------------|----------------|---------------|-------------|
| | | | | | parties/identifier/id | | | | | | | | | parties/identifier/id |
| Supplier | Street address | Street Address | Related List - Awarded Supplier Layout | Awarded_Suppliers__c.Street_Address__c | parties/address/streetAddress | | Yes | Text input | | | | Enter the street address Street address must be 400 characters or less | | parties/address/streetAddress |
| Supplier | Town/City | Town/City | Related List - Awarded Supplier Layout | Awarded_Suppliers__c.Town_City__c | parties/address/locality | | Yes | Text input | | | | Enter the town/city Town/city must be 100 characters or less | | parties/address/locality |
| Supplier | Postcode | Postcode | Related List - Awarded | Awarded_Suppliers__ | parties/address/postalCode | | Yes | Text input | | | | Enter the postcode Postcode must be 20 | | parties/address/postalCode |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Supplier Layout | c.Postcode__c | | | | | | | | characters or less | | |
| Supplier | Country | Country | Related List - Awarded Supplier Layout | Awarded_Suppliers__c.Country__c | parties/address/countryCode (Calculate from country selected) | | Yes | Select menu | All countries | | | Select the country | United Kingdom | parties/address/countryCode (Calculate from country selected) |
| Supplier | Website | Website | Related List - Awarded Supplier Layout | Awarded_Suppliers__c.Website__c | parties/details/url | For example, https://www.example.com/. | No | Text input | | | | Enter the website in the correct format, like https://www.example.com/ (must start with www., http://, https://, ftp://, | | parties/details/url |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---------|-------|--------------|----------------------|---------------------------|--------------|-----------|------------|------------|---------|---------------------|--------------|----------------|----------------|--------------|
| | | | | | | | | | | | | ftps:// or sftp://) | | |
| Supplier | Email | Email | Related List - Awarded Supplier Layout | Awarded_Suppliers__c.Email__c | parties/contactPoint/email | For example, name@example.com. | Yes | Text input | | | | Enter the email address Enter the email address in the correct format, like name@example.com (can include letters, numbers, dots, hyphens and underscores, but not | | parties/contactPoint/email |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | spaces or commas) | | |
| Supplier | Telephone | Telephone | Related List - Awarded Supplier Layout | Awarded_Suppliers__c.Telephone__c | parties/contactPoint/telephone | Include the country code for non-UK numbers, for example +353 1 234 5678. | No | Text input | | | | Enter the telephone number in the correct format, like 01632 960123 or +353 1 234 5678 | | parties/contactPoint/telephone |
| Supplier | Are they a small or medium-sized enterprise (SME)? | SME? | Related List - Awarded Supplier Layout | Awarded_Suppliers__c.SME__c | parties/details/scale = sme, large | Fewer than 250 staff, and either turnover less than £44 million or balance sheet total less than £38 million. | Yes | Radio | Yes No | | | Select yes if they are a small or medium-sized enterprise | | parties/details/scale = sme, large |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---------|-------|--------------|----------------------|---------------------------|--------------|-----------|------------|------------|---------|---------------------|--------------|----------------|----------------|--------------|
| Supplier | Are they a voluntary, community or social enterprise (VCSE)? | VCSE? | Related List - Awarded Supplier Layout | Awarded_Suppliers__c.VCSE__c | parties/details/vcse = true, false | Non-governmental organisation that is value-driven and principally reinvests its surpluses to further social, environmental or cultural objectives. | Yes | Radio | Yes No | | | Select yes if they are a voluntary, community or social enterprise | | parties/details/vcse = true, false |
| Contracts | Number of contracts | No. of Contracts | Related List - Awarded Supplier Layout | Awarded_Suppliers__c.No_of_Contracts__c | | | Yes | Text input | | | | Enter the number of contracts Number of contracts must be a | 1 | |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | number, like 3 Number of contracts must be between 1 and 10,000 | | |
| **Repeat section for each contract - number if more than one** | | | | | | | | | | | | | | |
| Contract | Title | Title | Related List - Awarded Contract | Awarded Contract c.Name | awards/title e | | No | Text input | | | | Title must be 400 characters or less | | awards/title e |
| Contract | CPV classifications | | Related List - | | awards/items/additionalClassifications/sch | Select all that apply. At least one code | Yes | CPV picker (checkbox) | | | | Select the CPV classifications | | awards/items/additionalClassifications/sch |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Awarded Contract | | eme = CPV awards/items/additionalClassifications/id | must start with 03 to 44 or 48 for goods contracts, 45 for works, or 49 to 98 for services. | | | | | | Select 100 CPV classifications or less Depending on main procurement category: Select a CPV classification corresponding to goods Select a CPV classification corresponding to services Select a CPV | | eme = CPV awards/items/additionalClassifications/id |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | classification corresponding to works | | |
| Contract | Delivery regions | Delivery Regions | Related List - Awarded Contract | Awarded_ Contract__ c.Delivery_ Regions__c | awards/ite ms/deliver yAddresses /region | Select all that apply. | No | Region picker (checkbox, all regions) | | | | Select 100 delivery regions or less | | awards/ite ms/deliver yAddresses /region |
| Contract | Suppliers | Related List - Awarded Suppliers | Related List - Awarded Contract | | awards/su ppliers/id = parties/id parties/rol es = supplier | Select all that apply. | Yes | Supplier picker | | | Multiple suppliers<br><br>If single supplier then set awards/su ppliers/id and parties/rol es as if selected | Select the awarded suppliers All suppliers in this notice must be awarded a contract | | awards/su ppliers/id = parties/id parties/rol es = supplier |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Contract | Contract value | | | | | Maximum value including all possible extensions and options. For a framework, the sum of the values of all contracts awarded under it, or under the same open framework scheme. For example, 200000 or 417709.28. | | | | | | | | |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Contract | Excluding VAT | Excluding VAT | Related List - Awarded Contract | Awarded_Contract__c.Excluding_VAT__c | awards/value/amount | | Yes if at least one CA is central government | Text input | | | | Enter the contract value excluding VAT Contract value excluding VAT be a number, like 200000 | | awards/value/amount |
| Contract | Including VAT | Including VAT | Related List - Awarded Contract | Awarded_Contract__c.Including_VAT__c | awards/value/amount Gross | | Yes | Text input | | | | Enter the contract value including VAT Contract value including VAT be a number, like 200000 Contract | | awards/value/amount Gross |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | value including VAT must be more than or the same as excluding VAT | | |
| Contract | Currency | Currency | Related List - Awarded Contract | Awarded_Contract__c.Currency__c | awards/value/currency | | Yes | Select menu | All currencies - default to GBP | | | Select a currency | | awards/value/currency |
| Contract | Earliest date the contract will be signed | Earliest Contract Signature | Related List - Awarded Contract | Awarded_Contract__c.Earliest_Contract_Signature__c | contracts/milestones/type = futureSignatureDate contracts/milestones/dueDate contracts/milestones | | Yes | Date picker | | | | Enter the earliest date the contract will be signed Earliest date the contract will be signed | | contracts/milestones/type = futureSignatureDate contracts/milestones/dueDate contracts/milestones |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | /status = scheduled | | | | | | | must be a real date Earliest date the contract will be signed must be in the future | | /status = scheduled |
| Contract | Contract start date | Contract Start Date | Related List - Awarded Contract | Awarded_Contract__c.Contract_Start_Date__c | awards/contractPeriod/startDate | When delivery of this contract will start, if later than when it is signed. | No | Date picker | | | | Contract start date must be a real date Contract start date must be in the future Contract start date must be after the earliest date the contract | | awards/contractPeriod/startDate |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | will be signed | | |
| Contract | Contract end date | Contract End Date | Related List - Awarded Contract | Awarded_ Contract__ c.Contract_ End_Date_ _c | awards/co ntractPerio d/endDate | Without any extensions. | No | Date picker | | | | Contract end date must be a real date Contract end date must be in the future Contract end date must be after or the same as the earliest date the contract will be signed Contract end date must be after or the | | awards/co ntractPerio d/endDate |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | same as the contract start date Enter the contract end date as well as the extension end date | | |
| Contract | Extension end date | Extension End Date | Related List - Awarded Contract | Awarded_ Contract__ c.Extension _End_Date __c | awards/co ntractPerio d/maxExte ntDate | If there are extensions and all extensions are used. | No | Date picker | | | | Extension end date must be a real date Extension end date must be in the future Extension end date must be after the earliest | | awards/co ntractPerio d/maxExte ntDate |

| Section | Label | Atamis Label | Atamis Field Section | Atamis Object & API Label | XML elements | Hint text | Mandatory? | Input type | Options | Atamis Dependencies | Dependencies | Error messages | Pre-population | XML elements |
|---------|-------|--------------|----------------------|---------------------------|--------------|-----------|------------|------------|---------|---------------------|--------------|----------------|----------------|--------------|
| | | | | | | | | | | | | date the contract will be signed Extension end date must be after the contract start date Extension end date must be after the contract end date | | |

# VALIDATION RULES

The following validation rules have been included in the initial build of the UK5 notice:

Due to ongoing development and change requests from Cabinet Office, all first build notices are subject to change. Final build specifications, videos and documentation will be updated to accompany the Client Release on 10th September.

| Type | Code | Error message | Notes |
|------|------|---------------|-------|
| 1 - General | R101 | IDs must be unique for agreedMetrics, awards, contracts, details, documents, lots, milestones, parties, procurementMethodRationaleClassifications, relatedProcesses and statistics | |
| 1 - General | R103 | Related lot (relatedLot or relatedLots) must match a lot ID (tender/lots/id) | Any element with name relatedLot(s). Rejects notices if relatedLot used when no lots are present |
| 1 - General | R105 | Elements must not be included below threshold (tender/aboveThreshold = "false"): awards/standstillPeriod/endDate, contracts/noAgreedMetricsRationale, planning/noEngagementNoticeRationale, tender/awardPeriod, tender/contractTerms, tender/coveredBy, tender/hasRecurrence, tender/lotDetails, tender/(lots/)techniques/frameworkAgreement, tender/procedure, tender/riskDetails, tender/submissionTerms/languages | |

| Type | Code | Error message | Notes |
|------|------|---------------|-------|
| 1 - General | R108 | Value including VAT (amountGross) must be greater than or equal to the value excluding VAT (amount) | |
| 2 - Dates | R216 | End date (endDate) must be after any related start date (startDate) | |
| 2 - Dates | R232 | Milestone due date (milestones/dueDate) must be today or in the future | XSD requires time to be 23:59:59 |
| 2 - Dates | R237 | Contract start date (awards/contractPeriod/startDate) must be after the date the contract will be signed (contracts/milestones/dueDate where contracts/milestones/type = "futureSignatureDate") | |
| 2 - Dates | R238 | Extension end date (maxExtentDate) must be after contract end date (endDate) | |
| 3 - Parties | R301 | Party roles (parties/roles) must be an allowed combination - see documentation | Allowed combinations: buyer buyer, processContactPoint procuringEntity procuringEntity, processContactPoint supplier supplier, tenderer tenderer |
| 3 - Parties | R302 | A maximum 1,000 contracting authorities (parties/roles = "buyer") and 1,000 managing organisations (parties/roles = "procuringEntity") can be included | |

| Type | Code | Error message | Notes |
|------|------|---------------|-------|
| 3 - Parties | R303 | Main buyer ID (buyer/id) must exist in parties with roles "buyer" | |
| 3 - Parties | R305 | Supplier ID (awards/suppliers/id) must exist in parties with roles "supplier", and vice versa | |
| 3 - Parties | R308 | Managing organisation role details (parties/roleDetails) must be included for managing organisations (parties/roles = "procuringEntity") and only for managing organisations | |
| 3 - Parties | R309 | Party ID (parties/id) must be the scheme (parties/identifier/scheme) and identifier (parties/identifier/id) separated by a hyphen where they exist | |
| 3 - Parties | R310 | Party identifier (parties/identifier) must be included for buyers and procuring entities (parties/roles), and if above threshold (tender/aboveThreshold = "true") then for tenderers and suppliers | |
| 3 - Parties | R314 | Contracting authority type (parties/details/classifications) must be included for contracting authorities (parties/roles = "buyer") and only for contracting authorities | |
| 3 - Parties | R315 | Parties must include SME status (parties/details/scale) and VCSE status (parties/details/vcse) if they have roles "tenderer" or "supplier" | |

| Type | Code | Error message | Notes |
|------|------|---------------|-------|
| 3 - Parties | R316 | Parties must not include SME status (parties/details/scale) and VCSE status (parties/details/vcse) if they do not have roles "tenderer" or "supplier" | |
| 3 - Parties | R317 | Contracting authority classification scheme (parties/details/classifications/scheme) must be unique | |
| 3 - Parties | R318 | Contracting authority classification ID (parties/details/classifications/id) must align with scheme (parties/details/classifications/scheme) - see documentation | UK_CA_TYPE - publicAuthorityCentralGovernment, publicAuthoritySubCentralGovernment, publicUndertaking, privateUtility, other<br><br>UK_CA_DEVOLVED_REGULATIONS - GB-NIR, GB-SCT, GB-WLS |
| 3 - Parties | R319 | Devolved regulations (parties/details/classifications/scheme = "UK_CA_DEVOLVED_REGULATIONS") must only be included for contracting authorities (parties/roles = "buyer") | |
| 5 - Tender | R501 | At least one CPV code (items/additionalClassifications/id) must align with main procurement category (tender/mainProcurementCategory) - goods 03 to 44 or 48, works 45, services 50 to 98 | |

| Type | Code | Error message | Notes |
|------|------|---------------|-------|
| 5 - Tender | R512 | Procurement method details (tender/procurementMethodDetails) must align with procurement method (tender/procurementMethod) - see documentation | Allowed combinations:<br>direct/Below threshold - without competition<br>direct/Direct award<br>open/Below threshold - open competition<br>open/Competitive flexible procedure<br>open/Dynamic market<br>open/Open procedure<br>selective/Award under framework<br>selective/Below threshold - award under framework<br>selective/Below threshold - by reference to dynamic market<br>selective/Competitive flexible procedure |
| 5 - Tender | R523 | Buyer categories (buyerCategories) must be included if the framework/dynamic market can be used by others (type = "open"), and only if it can be used by others | |
| 5 - Tender | R524 | Buyer location restrictions (buyerLocationRestrictions) must only be included if the framework/dynamic market can be used by others (type = "open") | |

| Type | Code | Error message | Notes |
|------|------|---------------|-------|
| 5 - Tender | R540 | Statutory instrument reference number (tender/procurementMethodRationaleLegalBasis/id) must be included if and only if the direct award justification (tender/procurementMethodRationaleClassifications/id) is "protectLife" | |
| 5 - Tender | R541 | If the direct award justification (tender/procurementMethodRationaleClassifications/id) is "protectLife", this must be the only one | |
| 5 - Tender | R542 | Statutory instrument reference number (tender/procurementMethodRationaleLegalBasis/id) year must not be in the future | |
| 5 - Tender | R543 | Procurement and lot descriptions (tender/description or tender/lots/description) must be longer than the related title (tender/title or tender/lots/title), ignoring whitespace and punctuation | Strip special characters, then count characters 0-9, A-Z and a-z, so actual text compared ignoring whitespace and punctuation |
| 5 - Tender | R544 | Main procurement category (tender/mainProcurementCategory) must be "services" or "works" if special regime (tender/specialRegime) is "concession", and must be "services" if special regime is "lightTouch" | |

| Type | Code | Error message | Notes |
|------|------|---------------|-------|
| 5 - Tender | R545 | Framework must not be established (tender/techniques/hasFrameworkAgreement) if special regime (tender/specialRegime) is "concession" | See Procurement Act 45(8) |
| 5 - Tender | R550 | CPV codes (items/additionalClassifications/id) and delivery regions (items/deliveryAddresses/region) must be unique for each item (items/id) | |
| 5 - Tender | R551 | Description of how direct award justifications apply (tender/procurementMethodRationale) must be included if and only if direct award justification (tender/procurementMethodRationaleClassifications/id) is not "protectLife" | |
| 5 - Tender | R552 | Extension end date (contractPeriod/maxExtentDate or period/maxExtentDate) must be included if extensions are allowed (hasRenewal), and only if extensions are allowed | |
| 5 - Tender | R555 | Exactly one document type (tender/documents/documentType) must be "conflictOfInterest" if and only if above threshold (tender/aboveThreshold = "true") | |

| Type | Code | Error message | Notes |
|---|---|---|---|
| 5 - Tender | R575 | Justification for long framework (tender/techniques/frameworkAgreement/periodRationale) must not be provided for open frameworks (tender/techniques/frameworkAgreement/successiveFrameworksAllowed = "true") or light touch (tender/specialRegime = "lightTouch") | |
| 5 - Tender | R585 | Special regimes (tender/specialRegime) must be unique | |
| 5 - Tender | R596 | Procurement method details (tender/procurementMethodDetails) must align with threshold indicator (tender/aboveThreshold) - see documentation | true:<br>Award under framework<br>Competitive flexible procedure<br>Direct award<br>Open procedure<br><br>false:<br>Below threshold - award under framework<br>Below threshold - by reference to dynamic market<br>Below threshold - open competition<br>Below threshold - without competition |
| 6 - Awards | R607 | Suppliers (awards/suppliers/id) must be unique within each award (awards/id) | |
| 7 - Contracts | R723 | Contract ID (contracts/id) must match an award ID (awards/id) in the same notice | One-way check |
| 7 - Contracts | R724 | Award ID (awards/id) must match a Contract ID (contracts/id) in the same notice | One-way check |

| Type | Code | Error message | Notes |
|------|------|---------------|-------|
| 9 - Lots | R907 | Item ID (items/id) must match the item's lot (items/relatedLot), and if for an award then one of its lots (awards/relatedLots) | |
| 0 - Database | R006 | Check that the XML notice contains only authorized Unicode characters. | |
| 0 - Database | R007 | NO_DOC_EXT element should contain the document identification and no other text, in the format : yyyy-ssssss. | |
| 0 - Database | R009 | CDATA delimiters must not be used. | |
| 0 - Database | R010 | ESENDER_LOGIN element does not match the real eSender login. | |
| 0 - Database | R012 | CUSTOMER_LOGIN element does not match the real customer login. | |
| 0 - Database | R013 | Duplicate NO_DOC_EXT, a notice with the same identifier has already been received. | |
| 0 - Database | R014 | previousNotice must have been published by your organisation. | |
| 0 - Database | R015 | previousNotice must be the same notice type as the new notice. | |
| 0 - Database | R016 | previousNotice must not have a more recent linked notice. | Includes draft UI notices |

| Type | Code | Error message | Notes |
|---|---|---|---|
| 0 - Database | R018 | Related process (relatedProcesses/identifier) must have been published by your organisation if a prior framework or unsuccessful process (relatedProcesses/relationship = "prior" or "unsuccessfulProcess") | |
| 0 - Database | R019 | Procurement process (ocid) must have been published by your organisation. | |
| 0 - Database | R020 | Previous notices about this procurement process (ocid) do not allow this notice type to be published now - see documentation. | |
| 0 - Database | R022 | Related process (relatedProcesses/identifier) must exist | |
| 0 - Database | R025 | Procurement/DM identifier (ocid) must be the same as that in the edited notice (previousNotice) | |
| 0 - Database | R031 | Lots/parts (relatedProcesses/relatedLots) must exist in the related process (relatedProcesses/identifier) and that process must be divided into multiple lots/parts | |
| 0 - Database | R036 | New contract IDs (contracts/id) must be sequential starting with 1 for each procurement (ocid) | |

| Type | Code | Error message | Notes |
|------|------|---------------|-------|
| 0 - Database | R037 | Contract ID (contracts/id) may only match a contract ID in another notice if this is an edit/new version of that notice (previousNotice) or this is a later notice type than that notice | |
| 0 - Database | R056 | Value excluding VAT (amount) must be included if the related value including VAT (amountGross) is included and one or more contracting authorities is classified as central government (parties/details/classifications/id = "publicAuthorityCentralGovernment") | |
| 0 - Database | R057 | Procedure type (tender/procurementMethodDetails) must match previous notices in the same procurement (ocid) | |
| 0 - Database | R064 | Procurement being switched to direct award (relatedProcesses/identifier) must include a UK4 notice and the lots being switched (relatedProcesses/relatedLots or the single, virtual lot) must not be related to an award (awards/relatedLots in UK6, UK7 or UK12) | |