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Notice Specifications

Supporting Information

V1.0 December 2024

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## Version Control

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| --- | --- | --- | --- |
| Version | Date | Description | Author |
| 1.0 | December 2024 | First published version of document. | Kate Stavrides |
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# Introduction

This document forms part of the TPP Client Support Workstream.

This document provides supplementary information in relation to the following UK Notice specifications:

* UK Notice User Interface Specification
* UK Notice Validation Rule Specification

## Document Purpose

Due to the nature and complexity of the TPP release, Specifications are being provided as part of an expanded, dedicated Client Support Workstream.

The purpose of providing these additional specifications is to;

* Support Clients with understanding the new UK Notices
* Provide information of the Notice requirements set out by Cabinet Office and any additional changes made during the Atamis development process
* Provide resources that can support Clients with the creation of any user training they plan to complete
* Provide resources that can support Clients with any testing activities they plan to complete

The provision of specifications is unique to the TPP project and therefore will not be continued past the end of the TPP project or for non TPP developments. Future quarterly releases will continue to be delivered accompanied with Atamis Release Notes as standard.

# UK Notice User Interface Specification Guidance

The below table provides descriptions and further guidance in relation to the information provided in the UK Notice User Interface Specification.

Due to ongoing development and change requests from Cabinet Office, all notice specifications continue to be subject to change.

| **Column** | **Description** | **Example of column contents** | **Further Guidance** |
| --- | --- | --- | --- |
| CO Section | This column details the sections used on the FTS user interface to group related fields and form the pagination users are led through when completing a notice on FTS | Notice linking |  |
| CO Label | This is the field label used on FTS | Search for the title |  |
| Atamis Object | This is the object within Atamis where the data recorded in this field is stored | FTS\_TPP\_Notice\_\_c |  |
| Lightning Record Page Name | This column highlights on which lightning page layout the field is present on | UK4: Tender Notice Record Page | To support the improved user experience and enhanced functionality within the UK notices, dynamic forms and additional page layouts have been used. |
| Atamis Section | This column highlights the section on the Atamis notice layout that the field is located | Notice Linking > Have any other notices been published about this procurement? | Atamis have, where possible, replicated the sections used by Cabinet Office, however due to the underlying object and data models, as well as the required visibility rules to enable the replication of dependencies, this has not always been possible. |
| Atamis Field API | This is the field name within the Saleforce data model. | Prior\_Notice\_Lookup\_\_c |  |
| Atamis Field Label | This is the corresponding Atamis field label used on the user interface. | Prior Notice Lookup | Due to character limits within Salesforce, not all field labels used on FTS could be directly mirrored within Atamis. Where alternative field labels have been required this will be documented here. Please note section headings have been used alongside field labels to ensure the requirements for a given section are still clear and easy to understand. |
| Input Type | This details the method in which the user is asked to provide the information requested on FTS | Search/picker | The Input type used within Atamis will mirror FTS where possible, however some may vary. |
| Options | This column details where only specific options can be selected. | As notice linking rules | In this example the options to be displayed have been determined by wider notice linking rules.  In other fields the options are predefined and in this column you would see the listed options available.  The Options used within Atamis will mirror FTS where possible, however some may vary. |
| Mandatory | This field provides information as to whether the field is mandatory or not. | Yes |  |
| Dependencies | This column shows the dependencies as set out by Cabinet Office |  | Please also refer to the Atamis Dependency column to understand how the dependency listed here has been supplemented with additional dependencies within Atamis |
| Atamis Dependencies | This column highlights where dependencies have been built into the notice relating to this field. | Prior Notice Published = Yes | Dependencies are the conditions in which the given field is displayed.  In this example, this field would only be displayed if in the previously completed field labelled ‘Prior Notice Published?’ “yes” had been selected |
| XML Elements | This is the corresponding element name used within the XML to submit the notice to FTS | ocid |  |

# UK Notice Validation Rule Specification Guidance

To accompany the user interface specifications, an additional document has been provided that specifies the validation rules which apply to each notice.

The below table provides descriptions of the information provided relating to validation rules.

Due to ongoing development and change requests from Cabinet Office, all notice specifications continue to be subject to change.

| **Column** | **Description** | **Example** | **Comments** |
| --- | --- | --- | --- |
| Type | This column describes the type category for the rule as set out by Cabinet Office | e.g. “General” | Cabinet Office Validation Rules are grouped by “Type” to highlight the information group to which the rule applies. The 10 Type categories are:  1 = General  2 = Dates  3 = Parties  4 = Planning  5 = Tender  6 = Awards  7 = Contracts  8 = Related processes  9 = Lots  0 = Database |
| Code | This is the unique reference for the validation rule | “R203”  Rule codes are unique, sequential and start with the corresponding type number. E.g. Dates Rules start at R201 | When the validation process is run prior to submission the Rule code will be displayed alongside the error message. |
| CO Error Message | This is the error message that would be returned from Cabinet Office if the validation rule was not met on notice submission | Tender submission deadline (tender/tenderPeriod/endDate) must be 10 or more days after the publication date of the tender notice (tender/communication/futureNoticeDate) ignoring time parts, if justification for reduced tendering period (tender/procedure/acceleratedRationale) is "Pre-selected tenderers - utilities/not central government", "Qualifying planned procurement notice", "State of urgency" or "Using dynamic market" |  |