CDP & SIS

TPP Release 1

14th February 2025

Contents

Powering
procurement

Version Control

Version	Date	Description	Author
1.0	16th January 2024	First published version of document.	Kate Stavrides
2.0	14th February 2024	Updated to accompany TPP Release	Kate Stavrides

Introduction

Document Purpose

This document forms part of the TPP Client Support Workstream.

This document provides supplementary guidance in relation to:

- Authentication process for the Central Digital Platform

- The Supplier Information Service Integration between Atamis and the Central Digital Platform
- Associated processes to support the sharing of Supplier Information

The purpose of this document is to provide clear guidance to Clients as to how the Integration with the CDP has been developed to support the new authentication processes and to enable the sharing of Supplier Information.

Central Digital Platform

The Central Digital Platform (CDP) is the name used to describe the suite of digital services developed by the Government to support the public procurement processes set out in the Procurement Act 2023.

Further information regarding the full range of digital services provided through the CDP can be found on the Gov.uk website.

There are 2 key services for which eSender Integration is required:

- Find A Tender (FTS) – to enable the publishing of notices

- The Supplier Information Service – to enable Suppliers to share data with Contracting Authorities as part of the tender process

Contracting Authority API key

Contracting Authority API keys are unique authentication tokens that will be used to support the following processes:

- Publication and subsequent management of PA23 notices

- Access to Supplier data

Further details as to how these will be created and used are included in this document.

Changes to Authentication for PA23

Currently as an approved eSender, Atamis supports public sector Clients to digitally publish Notices to FTS. This process is enabled using an authentication process that is unique to each e-sender, using an API key provided to Atamis.

Following the go live of the Procurement Act 2023, and the introduction of the Central Digital Platform, authentication processes will change both for the publishing of notices and wider CDP integration including the sharing of supplier information.

This new process requires eSenders to authenticate on behalf of the Contracting Authority, with dedicated API keys for each Contracting Authority, both when publishing PA23 notices to FTS and accessing supplier information held on the CDP.

To facilitate this there are 2 key requirements:

1. That all Contracting Authorities are registered on the CDP, generate their API key and shares this with Atamis

2. That all eSenders host new Contract Authority specific authentication keys to publish notices

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1. That all Contracting Authorities are registered on the CDP

2. That all eSenders host new Contract Authority specific authentication keys to publish notices

Registering on the CDP

Contracting Authorities will be invited by Cabinet Office to register with the CDP in early 2025, in preparation for the go live of the Procurement Act 2023.

This process will be wholly managed and supported by the Cabinet Office.

As part of this process, a Contracting Authority will be able to generate an unique API key. It is this unique API Key that will be required by Atamis to both publish notices and enable supplier information sharing on behalf of the Contracting Authority.

Where multiple Contracting Authorities use the same Atamis implementation, API keys for each Contracting Authority will be required.

API Key Management

How will Atamis store API Keys

API keys will be stored and linked to the relevant Contracting Authority in the back-end of the Atamis product.

Once stored within the Atamis product, no further user action is required. The Atamis CDP Integration and FTS notice publication processes will automatically use the correct API key as and when required.

Providing API Keys to Atamis

All API keys should be submitted using the following webform: https://prospend.my.site.com/CDPAPIKeySubmissions/s/

Further details can be found on the TPP Client Resource Page in the 3rd February Update: https://atamis.co.uk/wp-content/uploads/2025/02/TPP-Update-Feb_3_25.pdf

Until the Contracting Authority API keys have been provided to Atamis, neither the FTS notice publishing for PA23 or the CDP SIS data sharing will function. ⚠

Supplier Information

Supplier Information

The core supplier information defined in the regulation 6(9) of the Procurement Regulations 2024 is divided into four key categories of information and covers (in summary):

- **Basic information** – this includes (and is not limited to) the supplier's name, unique identifier, address, VAT number (if applicable), legal form and date of company registration (if applicable), details of qualifications/trade associations and classification, for example whether the supplier is an SME and/or a public service mutual

- **Economic and financial standing information** – as set out in the supplier's most recent financial accounts

- **Connected person information** – this includes (but is not limited to) information relating to relevant connected persons such as names, date of birth and nationality, service address and legal form

- **Exclusion grounds information** – this includes information relating to relevant convictions and events that form either a mandatory or discretionary exclusion ground under the Act

PPON & Share Code

PPONs

When a supplier registers on the Central Digital Platform (CDP) a unique Public Procurement Organisation Number (PPON) is created. Following the go live of the new legislation, the CDP will become an additional recognised register that can be used to identify a supplier.

Share Codes

Following a supplier entering the required information on the CDP and declaring it as true, a share code will also be generated. This code is a unique, timestamped code that can be used as part of a bid to authorise access to this information.

It is the share code that a supplier would enter when bidding to enable the sharing of their data from the CDP through an e-sender integration and the pre-population of requirement responses.

Should a supplier update their CDP Supplier Information, the supplier will need to generate a new share code to input into an eSenders system to complete the integration.

Integration Overview

Core Principles

In developing the integration with the Central Digital Platform and Supplier Information Service, Atamis has adopted the same approach to that used for the development of the new notices.

This approach has been designed using the following core principles:

Building all TPP functionality as part of the core Atamis product

- To provide a single solution to all public sector clients that is compliant
- To provide more efficient future maintenance and development of functionality

Utilising existing Atamis functionality wherever possible

- To provide consistent and familiar user experiences
- To support clients by minimising the training required

Incorporating user experience feedback where appropriate

- To ensure that as well as providing a complaint solution, the Atamis product continues to improve

3 Core Building Blocks

1

- Requirement
- Requirement

Template 1 ✓

- Requirement
- Requirement
- Requirement
- Requirement

Template 2 ✓

- Requirement
- Requirement
- Requirement

Template 3
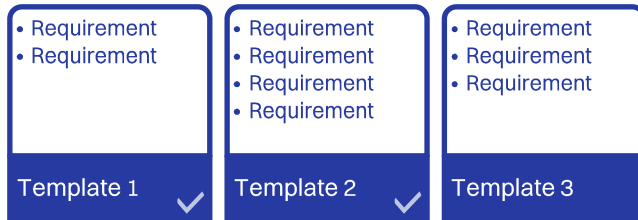
PRE-CONFIGURED REQUIREMENTS
New requirements that are mapped and configured to support the pre-population of responses from the CDP SIS, following a supplier entering a valid Share Code.
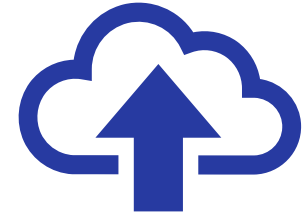
2

Data ← → Data

API INTEGRATION
The back-end processes to support the API Integration and transfer of data

3

DATA MANAGEMENT
Processes to support data management

High Level Deliverables

Tender Creation	Tender Response	Evaluation & Award
The ability to include pre-configured requirements to a tender that supports the ability for the supplier to share (pre-populate) the response with data they have already provided on the CDP SIS	**The ability for a supplier to share (pre-populate) tender requirements with data already provided on the CDP SIS using a valid and current share code**	**The ability to evaluate requirement responses which have been shared (pre-populated) from the CDP in the same methods as other requirements** **Functionality that prevents the awarding of an above threshold contract to a supplier that has not both registered with the CDP SIS and shared the required data declared as true on the CDP with the Contracting Authority during the tender window.**

- Requirement
- Requirement

Template 1

- Requirement
- Requirement
- Requirement
- Requirement

Template 2

- Requirement
- Requirement
- Requirement

Template 3

Requirements

New requirements will be made available as part of the core product. These requirements will be pre-configured to support data sharing using the CDP SIS integration.

They will be made available in the requirements library and be clearly named to enable users to easily search for or identify them.

New requirements will be set up for each question on the Procurement Specific Questionnaire (PSQ). Where the response to a question on the PSQ is available in on the CDP SIS the configuration for pre-population will be added.

Requirement Templates

As well as the individual requirements available within the Atamis product, there will be new requirement templates provided to support the following:

1. The mandatory Core Supplier Data sharing (PSQ Preliminary Questions & Part 1) as required under the Procurement Act 2023 for all above threshold contracts

2. Optional Core Supplier Data sharing (PSQ Preliminary Questions & Part 1) for below threshold contracts

3. The Procurement Specific Questionnaire (PSQ) requirements as set out in the PSQ Policy Note

PSQ Requirement Template added to a project

Requirement Section
PSQ

Back to Project | Delete | Edit

Section Weighting (%)

Number of Requirements
103

Section Details | **Requirements** | Evaluators

CDP Link displayed in External Data Source Column

Download response documents

Requirement heading showing CDP population

🛒 **Requirements (10+)**

New

10+ items • Sorted by Requirement Record ID • Updated a few seconds ago

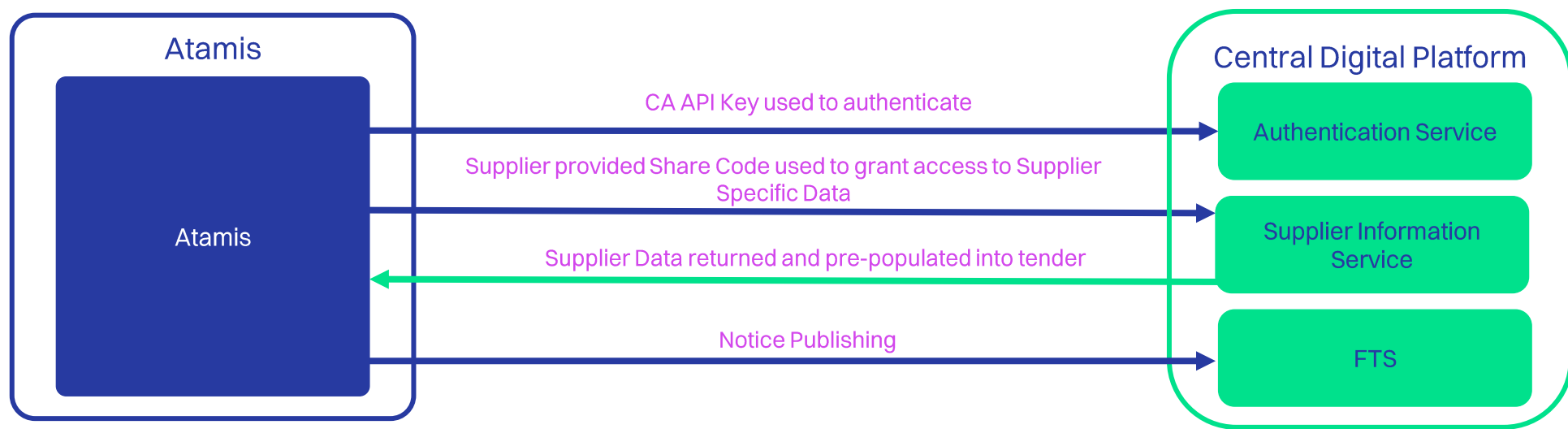|		Require... ↑ ∨	External Data So... ∨	Requireme... ∨	Heading ∨	Requirement ∨	Response F... ∨	Type ∨	Evaluation ... ∨	Dependent...
1	☐	RR-3562802	ppon	1.03	Part 1 - Basic Information (Populated by CDP)	What is your central digital platform unique identifier?	Text	Optional		RR-3562904
2	☐	RR-3562803		0.01	Preliminary questions	Please confirm if you are bidding as a single supplier (with or without sub-contractors) or as ...	Text	Optional		RR-3562904
3	☐	RR-3562804		0.02	Preliminary questions	Are you on the debarment list?	Picklist	Optional		RR-3562904
4	☐	RR-3562805		0.03	Preliminary questions	If you have answered yes to question 0.03, please provide details.	Text Area	Optional		RR-3562804
5	☐	RR-3562806	shareCode	1.01	Part 1 - Core Supplier Information Sharing	You must submit up-to-date core supplier information on the CDP and share this with inform...	Text	Optional		RR-3562904
6	☐	RR-3562807	name	1.02	Part 1 - Basic Information (Populated by CDP)	Please provide your Organisation Name	Text Area	Optional		RR-3562904
7	☐	RR-3562808	streetAddress	1.04	Part 1 - Basic Information (Populated by CDP)	Please provide the Street Address of your registered address	Text Area	Optional		RR-3562904
8	☐	RR-3562809	locality	1.05	Part 1 - Basic Information (Populated by CDP)	Please provide the Town/City of your registered address	Text Area	Optional		RR-3562904
9	☐	RR-3562810	postalCode	1.06	Part 1 - Basic Information (Populated by CDP)	Please provide the Postcode of your registered address	Text Area	Optional		RR-3562904
10	☐	RR-3562811	countryName	1.07	Part 1 - Basic Information (Populated by CDP)	Please provide the Country of your registered address	Text Area	Optional		RR-3562904

View All

API Integration Overview

Atamis

Atamis

Central Digital Platform

CA API Key used to authenticate → Authentication Service

Supplier provided Share Code used to grant access to Supplier Specific Data → Supplier Information Service

Supplier Data returned and pre-populated into tender ←

Notice Publishing → FTS

The CDP also enables a service to check share codes both for validity and whether it is the most current.

This service is also used by the Atamis product at key points within the Supplier Journey where appropriate and as described later in this document.

Data | Data

Data Management Processes

As well as ensuring the required supplier data is shared from the CDP SIS as part of the procurement process, Atamis will also ensure that the data shared can be managed effectively within Atamis. This will include:

- Providing Suppliers with access to previously shared CDP SIS data

- Ensuring existing 'Link to Supplier Record' functionality can also be applied to requirement responses that have been populated with data shared from the CDP SIS

- Providing users with functionality to view previously shared CDP SIS data from either / both a Supplier Record or Supplier Portal Account

End to End Journey

ATAMIS

End to End Journey

Below is a high-level overview of the end-to-end journey highlighting where the key elements of the CDP SIS integration interact with the Atamis Product.

Procurement Template Management	Adding Requirements to Project	Publish Tender	Suppliers Bid	Evaluate Responses	Award Contract

Procurement Template Management
- Adding CDP Requirements to Templates
- Linking Requirements to Supplier Fields
- Mandatory CDP Sharing vs Optional Sharing

Adding Requirements to Project
- Adding CDP Requirements to Projects

Suppliers Bid
- Supplier above threshold mandatory data sharing user journey
- Supplier below threshold optional data sharing user journey
- Supplier share code management
- Consortiums

Procurement Template Management

Adding CDP Requirements to Templates

Using the existing Atamis functionality, CDP Requirements can be added to Requirement templates, which can the be assigned to a project.

As part of the core product, Atamis will also be providing the following requirement templates:

1. Mandatory Core Data Sharing - A template containing the core supplier data requirements where responses would be mandated to be pre-populated from the CDP SIS (Same requirements as Part 1 of the PSQ)

2. Optional Core Data Sharing for below threshold – A template, with the same requirements as template 1, however configured to enable a supplier either enter a share code and pre-populate the responses from the CDP or manually input responses.

3. Procurement Specific Questionnaire – a template including all three parts of the PSQ, as set out by Cabinet Office in the policy note (including the requirements currently not available for pre population from the CDP SIS)

As with the current Atamis product functionality, users able to clone, edit or create additional templates using the CDP requirements to meet individual organisational needs.

Procurement Template Management → Adding Requirements to Project → Publish Tender → Suppliers Bid → Evaluate Responses → Award Contract
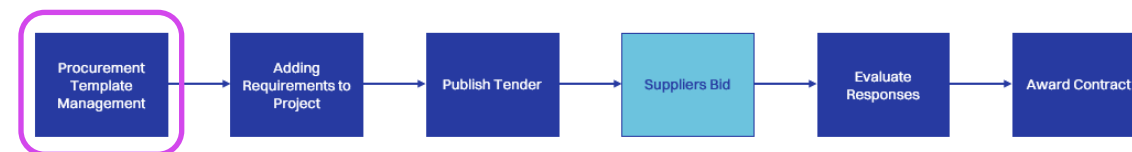
Procurement Templates

Alongside new requirement templates as listed, the TPP Procurement Templates have also been updated to support supplier information sharing as follows:

- All templates will be updated to include requirements templates as standard.

- For templates with a participation stage, the full PSQ requirements template will be added

- For templates without a participation stage, the core mandatory requirements template will be added

- Additional templates will be added to support below threshold projects and have the optional core data sharing requirements template added.

A revised set of templates and an accompanying template specification document has been provided with the TPP release.
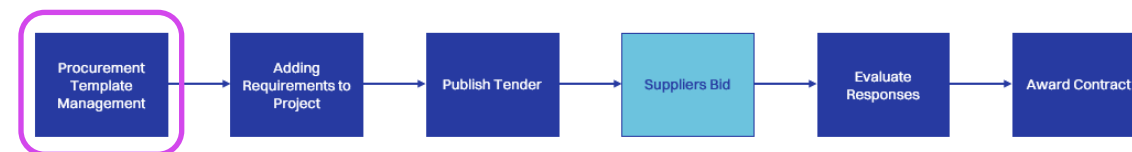
Procurement Templates

Assign Template to Project

Public Procurement Regulations: Procurement Act 2023 ▾   Contains Lots?: --Select Contains Lots?-- ▾   Reduced Time?: --Select Reduced Time?-- ▾   Participation Stage?: --Select Participation Stage?-- ▾

[Apply Filter(s)]   [Clear Filter(s)]

	PROJECT/CONTRACT NAME	DESCRIPTION
☑	Above Threshold PSQ	
☐	Competitive Flexible: No Participation	This template outlines a competitive flexible procedure without a participation stage. The minimum tender period for each stage of this procurement is 25 days.
☐	Competitive Flexible: No Participation (Reduced Time)	This template outlines a reduced time, competitive flexible procedure without a participation stage. The minimum tender period for each stage of this procurement is 10 days.
☐	Competitive Flexible: No Participation and Lots (Reduced Time)	This template outlines a reduced time, competitive flexible procedure, with lots, without a participation stage. The minimum tender period for each stage of this procurement is 10 days.
☐	Competitive Flexible: No Participation with Lots	This template outlines a competitive flexible procedure, with lots, without a participation stage. The minimum tender period for each stage of this procurement is 25 days.
☐	Competitive Flexible: with Participation	This template outlines a competitive flexible procedure with a participation stage. The minimum tender period for each stage of this procurement is 25 days.
☐	Competitive Flexible: with Participation (Reduced Time)	This template outlines a competitive flexible procedure with a participation stage. The minimum tender period for each stage of this procurement is 10 days.
☐	Competitive Flexible: with Participation and Lots	This template outlines a competitive flexible procedure, with lots and a participation stage. The minimum tender period for each stage of this procurement is 25 days.
☐	New Framework Creation	This template outlines a procedure for the purposes of new framework creation. The minimum tender period for each stage of this procurement is 25 days.
☐	New Framework Creation with Lots	This template outlines a procedure for the purposes of new framework creation with lots. The minimum tender period for each stage of this procurement is 25 days.
☐	Open	This template outlines an open procedure with a participation stage. The minimum tender period for each stage of this procurement is 25 days.
☐	Open (Reduced Time)	This template outlines an open procedure with a participation stage. The minimum tender period for each stage of this procurement is 10 days.
☐	Open: with Lots	This template outlines an open procedure with lots and a participation stage. The minimum tender period for each stage of this procurement is 25 days.
☐	Pre-market Engagement	This template outlines a procedure for the purposes of carrying out pre-market engagement.

Select Template

[Confirm Template]   [Cancel]

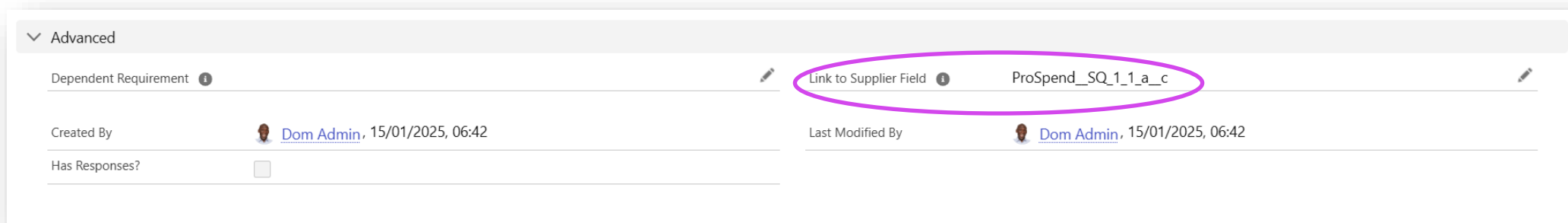Procurement Template Management → Adding Requirements to Project → Publish Tender → Suppliers Bid → Evaluate Responses → Award Contract
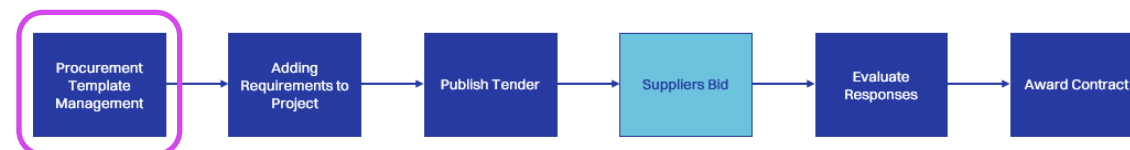
Linking Requirements to Supplier Fields

CDP requirements can be linked to Supplier fields in exactly the same way as other requirements, using the Salesforce API name.
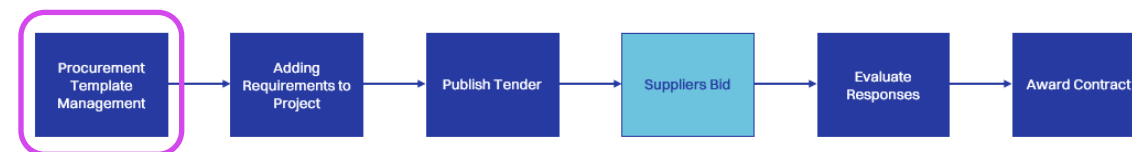

Further details regarding field linking is covered later in this document.

Adding Requirements to Projects

Adding CDP Requirements to Projects

To add CDP requirements to a project, users will follow the same process as they do for adding other requirements to a project.

This can be done by adding either the provided CDP Requirement templates or searching for CDP requirements from the requirements library and selecting add.

Supplier Bidding

Above Threshold Supplier User Journey
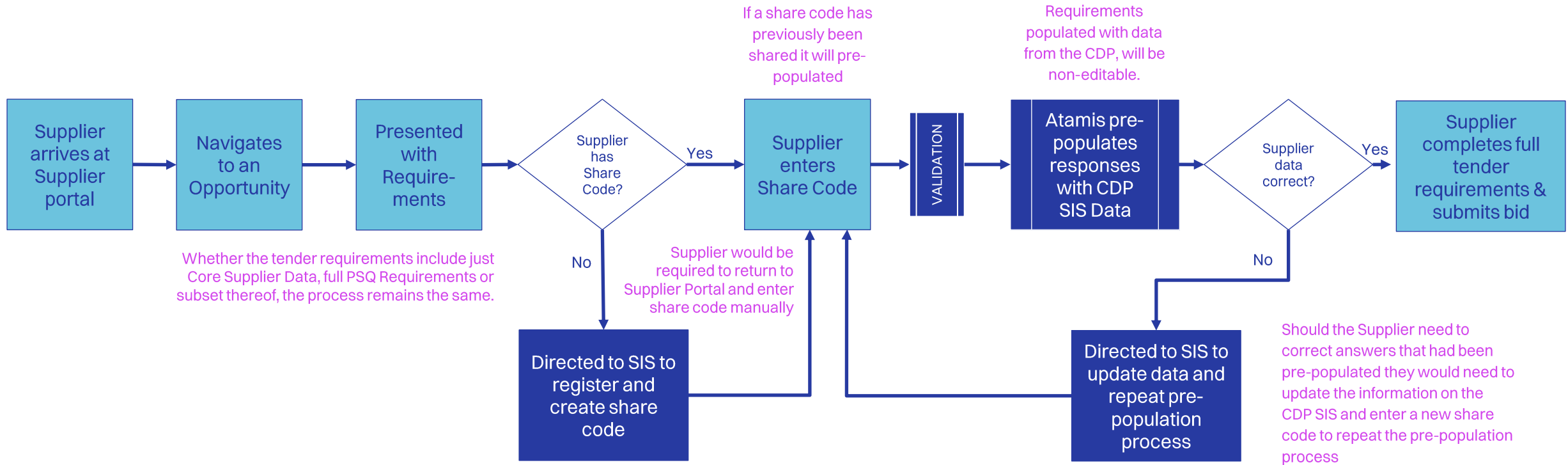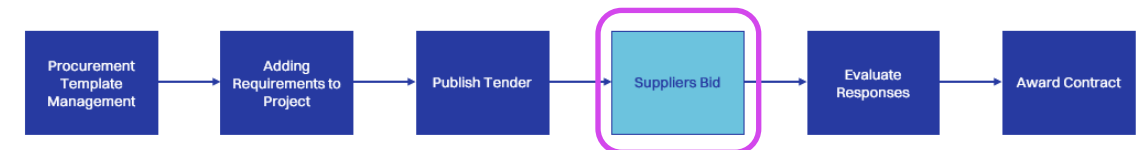
Below Threshold Supplier User Journey*

For <u>Below Threshold</u> procurements, where data sharing is non-mandatory, the supplier will follow the below user journey:
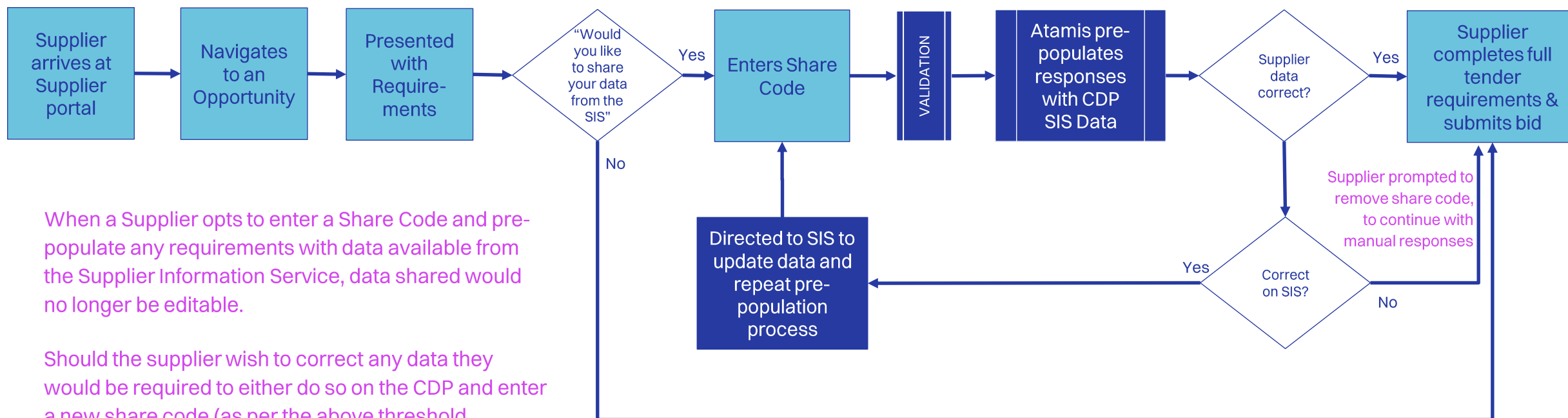
When a Supplier opts to enter a Share Code and pre-populate any requirements with data available from the Supplier Information Service, data shared would no longer be editable.

Should the supplier wish to correct any data they would be required to either do so on the CDP and enter a new share code (as per the above threshold process) or restart the process and select manual entry.
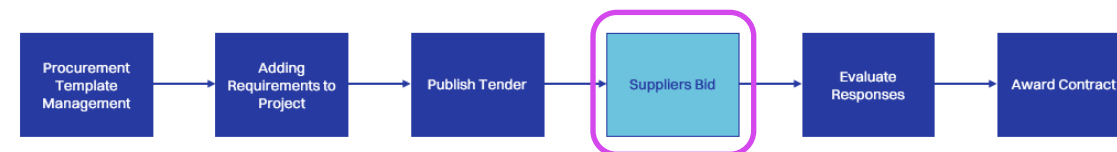
*please see FAQs for further information on options

Supplier Portal Account

Phase 1 – For Legislation go-live

Once a supplier has shared data from the CDP SIS as part of a tender process, the share code used and the associated data shared will be visible in the bid history.

Additional functionality within the Supplier Portal to support the management of share codes and associated shared data will be considered in later phases of the Atamis TPP delivery.
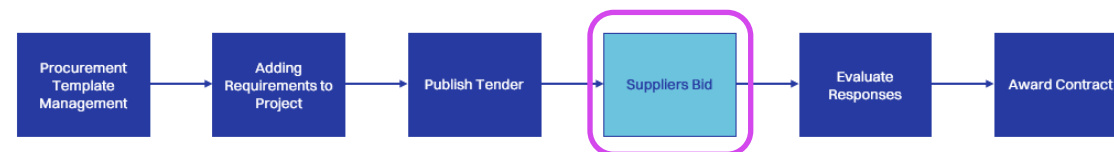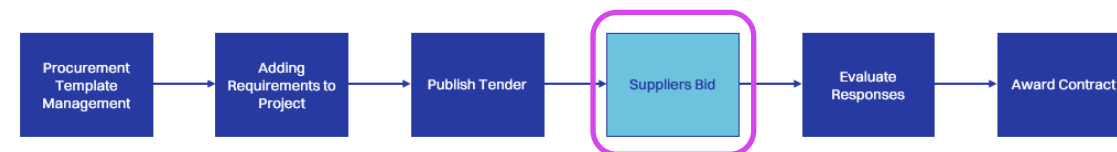
Supplier Portal Accounts Linked to Multiple Supplier Records

If a supplier is bidding using a supplier portal account that has more than 1 linked Supplier Record, they will be asked to select which Supplier Record they wish to bid against.

This ensures that the responses flow through to the correct legal entity.
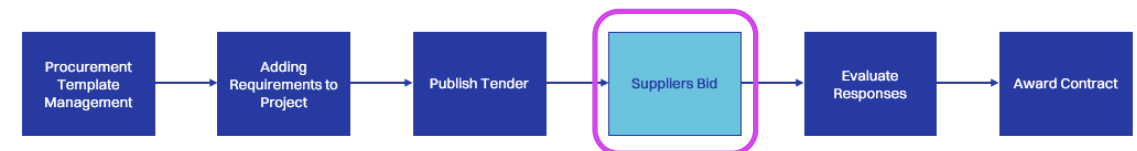
NEED SCREEN SHOT(S) FROM DEMO2

Consortiums

Where groups of suppliers or a main supplier and sub-contractors are coming together to bid, how CDP SIS data is shared will depend on whether:

- **They are a formal Consortium (legal entity)**

In this scenario they will be able to register the consortium as a supplier (legal entity) on the CDP and therefore share their supplier data in the same way as an individual supplier

- **They are a 'non formal' consortium, and are either a group of suppliers, or a main supplier with subcontractors that are considered associated persons**

In this scenario they will be required to provide additional information for the associated persons.

Procurement Template Management → Adding Requirements to Project → Publish Tender → **Suppliers Bid** → Evaluate Responses → Award Contract

Associated Persons

PSQ Part 2 – additional exclusions information

Associated persons

22. Associated persons are sub-contractors or consortium members who are being relied on by the prime/main supplier to satisfy the conditions of participation in the particular procurement. This does not include guarantors, even if they are relied on to meet conditions of participation. The main supplier may be an excluded or excludable supplier by virtue of an exclusion ground applying to an associated person (see section 57 of the Act). A supplier can also be an excluded or excludable supplier by virtue of an exclusion ground applying to a connected person of an associated person, for example, a director of an associated person of the supplier.

23. This means that contracting authorities must consider whether an exclusion ground applies to any associated person of the supplier, as well as any connected persons of an associated person. While the CDP will capture prime/main suppliers' (and their connected persons') self-declarations against the exclusion grounds, it will not capture the details of their associated persons.

24. Therefore, to ensure that contracting authorities receive this information, Part 2 of the PSQ includes questions on whether the prime/main supplier will rely on any associated persons in the procurement and requests the main supplier to ensure their associated persons also register, submit and share their core supplier information via the CDP. Associated persons will need to input certain information into the CDP which may not be needed for the specific procurement, such as their economic and financial standing information. In this case, the associated person may choose not to share this with the contracting authority. In practice, they may need to manually redact this from the download of the core supplier information from the CDP.

PSQ Policy Note December 2024

As part of the Atamis PSQ template, main suppliers will be able to attach the CDP PDF download for each associated person.

This ensures that each associated person if both registered and has shared their core supplier data from the CDP.

Should an associated person not wish to share the full information contained within the CDP PDF download then they would need to manually redact this prior to attaching to the PSQ.
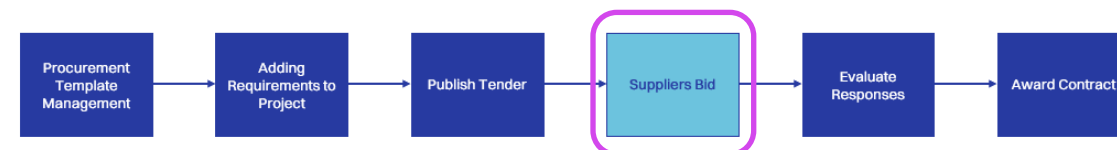
Data Management

Data Management Overview

Data shared from the CDP as part of a tender process is managed in the same way as any other tender responses.

Responses will be available in the bidding record, which in turn will be available for evaluation and also used to populate notice fields.

Where requirements have been linked to Supplier Record fields these will be updated in line with current product functionality.

Data Flow Overview

An overview of data availability at key stages of the procurement journey:

On supplier entry of a share code (as part of bid response)

- Supplier Portal - All requirements where pre-population of responses from CDP SIS is available will be updated with CDP SIS data

On bid submission

- Supplier Portal - Suppliers will be able to view CDP SIS data as part of their bid history within the portal using existing functionality

- Atamis Core Product– Suppliers bidding record will be updated with all bid responses, including CDP SIS shared data

- Atamis Core Product – where a bid is linked to a supplier record, and CDP requirement responses are linked to supplier records, supplier record fields will be updated with CDP SIS data

- Atamis Core Product – New CDP Responses tab on Supplier Records will be updated with record of CDP SIS shared data

User - Viewing Shared Supplier Data

A new tab has been added to Supplier Records called CDP Reponses. From this tab users will be able to view all CDP and SIS data shared by the supplier in a table providing a full audit.

From here users will be able to link out to see the full responses.

Appendix

- FAQs
- Glossary

Powering
procurement

FAQs

CDP Requirement Standard Configuration

How will the CDP requirements be configured as standard?

A further document will be provided detailing the standard configuration settings for each new CDP requirement.

Existing SQ and SQ Data

What will happen to existing SQ data?

Previous SQ data will not be affected by the TPP developments and for now, will remain where it is, so that it can continue to be used for procurement projects started prior to the legislation go live.

Supplier Updates to Shared Data

How would a Supplier manage a change in their shared data?

Should, <u>during the tender window</u>, following the sharing of CDP data as part of a bid, a supplier update their data on the CDP and therefore need to update the data shared as part of the bid, this could be done in the following ways:

- **If they have not yet submitted their bid**, they will have the option of updating the share code and reactivating the data sharing process to replace previously shared data with the updated data from the CDP

- **If they have already submitted their bid**, they would need to retract the bid, follow the above process then resubmitting the bid.

Should a supplier realise that the data they had shared in a submitted bid was no longer be the latest version and the tender window had passed they would need to contact the Contracting Authority <u>and subject to the stage of the contract evaluation and award,</u> a user could initiate an opportunity for data to be resubmitted.

Managing Out of Date Shared Data

What happens if a Suppliers Shared data is updated post submission and prior to Contract award?

Should as part of the contract award stage, it becomes apparent that the data a supplier had shared during the tender window from the CDP was no longer the most current data, users could request this data is updated using existing Atamis functionality.

For day one, a user would need to utilise the late submission functionality and then directly ask a given supplier to update the share code and re-populate the requirement responses.

Powering procurement

Mandating SIS Sharing Below Threshold

What if we would like to mandate SIS core data sharing for below threshold projects?

As with all templates, these are provided as part of the core product but can be cloned, edited or deleted as per your individual organisations needs.

Should you wish to remove the below threshold option data sharing template, this can be arranged through our change team, who alongside this can also rename the above threshold core data sharing template should you wish.

Supplier Data Shared as Pdf

How can we use CDP data shared as part of multi-supplier bid in pdf format?

Should a supplier share data relating to other suppliers or sub-contractors involved in a bid by attaching the pdf download of CDP data, this will be available for viewing with the Atamis Product however there will be no links to supplier records or functionality available to use this data due to it being held in a pdf document.

Users would be required to manually copy data from the pdfs to supplier records.

We are aware that Cabinet Office is looking at further CDP functionality to support consortiums and the sharing of multiple Supplier Data sets through a single share code in the future. As further information becomes available, Atamis will review the product functionality accordingly and proved further information to customers on any additional developments planned as a result.

Exclusions and Debarment

How will Atamis manage data relating to Exclusions and Debarments?

Debarments

Debarments will be managed through a new Cabinet Office team, and will not be available in the CDP data.

Suppliers are asked as part of the PSQ to confirm whether they are on the Debarment list as part of the preliminary questions.

Exclusions

Exclusion data will be available in the CDP data and therefore available to users as part of the new CDP Data fields

Powering
procurement

Framework Call Offs

How would a user ensure the Supplier data shared from CDP is most recent for framework call offs?

For frameworks call offs where supplier information sharing from the CDP is required, Contracting Authorities can use the CDP Requirement Templates as defined in this document. Should the information needs for the framework call off not require the sharing of all data requested in the PSQ template, Contracting Authorities can create new versions of the PSR template and remove any requirements that are not relevant.

Powering procurement

Glossary

Term	Definition
Central digital platform	The online system referenced in the Procurement Act 2023 (Act) and defined in the Procurement Regulations 2024 as the central digital platform. It is available at www.gov.uk/find-tender The central digital platform will enable: ● contracting authorities and suppliers to register and receive a unique identifier ● contracting authorities to publish notices and other information as required under the Act for covered and below-threshold procurements ● suppliers to submit and store certain core organisational information as required by the regulations to participate in a covered procurement. This information will only be available to those contracting authorities that a supplier chooses to share it with; it cannot be freely accessed ● anyone to view the notices and access related public procurement data
Core supplier information	The core supplier information defined in the regulation 6(9) of the Procurement Regulations 2024 is divided into four key categories of information and covers (in summary): ● basic information – this includes (and is not limited to) the supplier's name, unique identifier, address, VAT number (if applicable), legal form and date of company registration (if applicable), details of qualifications/trade associations and classification, for example whether the supplier is an SME and/or a public service mutual ● economic and financial standing information – as set out in the supplier's most recent financial accounts ● connected person information – this includes (but is not limited to) information relating to relevant connected persons such as names, date of birth and nationality, service address and legal form ● exclusion grounds information – this includes information relating to relevant convictions and events that form either a mandatory or discretionary exclusion ground under the Act
Unique identifier	Unique identifiers are defined in regulation 8 of the Procurement Regulations 2024. In the case of a supplier, it is the unique code which is submitted to the central digital platform and is recognised by that platform or, where no such code is submitted and recognised, it is the unique code which is allocated by that platform when the supplier registers on that platform.
Conditions of participation	The Procurement Act 2023 includes rules on conditions of participation under a competitive tendering procedure and a competitive selection process under a framework. Contracting authorities are allowed to set conditions of participation only if they are a proportionate means of ensuring that suppliers have: a. legal and financial capacity; or b. technical ability, to perform the contract. Suppliers must satisfy these conditions if they are to be awarded the contract. The conditions must be proportionate having regard to the nature, complexity and cost of the public contract. Whereas compared with award criteria (section 23) which are used to assess the tender, conditions of participation are used to assess the supplier. Contracting authorities must make these conditions clear in the tender notice, supplemented (where necessary) by the tender documents.

Term	Definition
Associated person	A supplier may be an excluded supplier or an excludable supplier if any exclusion ground applies to either the supplier or an associated person (see the references to 'associated person' in section 57 of the Act) and if the circumstances giving rise to the ground are continuing or likely to occur again. An associated person for these purposes is defined in section 26(4) as a person the supplier is relying on in order to satisfy the conditions of participation (other than a guarantor). Associated persons are likely to be within the first tier of sub-contractors, but may be further down the supply chain, for example in procurements of contracts with highly technical elements.
Connected persons	A connected person is defined in paragraph 45 of Schedule 6 to the Act. In summary, it covers: a. a person with 'significant control' over the supplier (within the meaning given by section 790C(2) of the Companies Act 2006 (CA 2006)) b. a director or shadow director of the supplier c. a parent undertaking or a subsidiary undertaking of the supplier d. a predecessor company e. any other person who it can reasonably be considered stands in an equivalent position in relation to the supplier as a person within paragraph a to d. f. any person with the right to exercise, or who actually exercises, significant influence or control over the supplier g. any person over which the supplier has the right to exercise, or actually exercises, significant influence or control
Intended sub-contractors	As part of a competitive tendering process, contracting authorities must ask for details of all sub-contractors a supplier intends to use as part of the procurement (as required by section 28(1)(a) of the Act). This is not restricted to sub-contractors that the supplier is relying on to meet conditions of participation (who will in any event be associated persons) but applies to all sub-contractors (of all tiers) the supplier intends to sub-contract the performance of all or part of the contract to. A contracting authority must check whether any of the intended sub-contractors are on the debarment list (as required by section 28(1)(b) of the Act). A contracting authority may also request information for the purpose of determining whether any intended sub-contractor is an excluded or excludable supplier.

Term	Definition
Debarment	Debarment is a mechanism under which a Minister of the Crown can put a supplier on the centrally-published debarment list. This must be following an investigation, whereby the minister is satisfied that a supplier is an excluded supplier or an excludable supplier and should be added to the debarment list. Depending on why a supplier is on the debarment list, contracting authorities either must exclude them or may exclude them from procurements. The list will be managed by the Procurement Review Unit (PRU) and published on GOV.UK
Excluded supplier	A supplier is an 'excluded supplier' where the contracting authority considers, firstly, that a mandatory exclusion ground applies to the supplier or an associated person and, secondly, that the circumstances giving rise to the exclusion ground are continuing or likely to occur again. A supplier will also be an excluded supplier where a Minister of the Crown has already determined this – i.e. where the supplier or an associated person is on the debarment list because of a mandatory exclusion ground.
Excludable supplier	A supplier is an 'excludable supplier' where the contracting authority considers, firstly, that a discretionary exclusion ground applies to the supplier or an associated person and, secondly, that the circumstances giving rise to the exclusion ground are continuing or likely to occur again. A supplier will also be an excludable supplier where a Minister of the Crown has already determined this – i.e. where the supplier or an associated person is on the debarment list because of a discretionary exclusion ground.
Exclusions	The Procurement Act sets out a list of mandatory (schedule 6) and discretionary (schedule 7) exclusion grounds and places a duty on contracting authorities to consider both whether any of these apply to suppliers (including by virtue of a connected person), as well as whether the circumstances are continuing or likely to occur again. Contracting authorities must exclude an excluded supplier and may exclude an excludable supplier from procurements.