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Notices - Additional Guidance

TPP Release 1

14th February 2025

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Contents

- Introduction
- Notice Release Schedule
- Notice Editing
- Additional Notice Functionality
- Client Testing Guidance

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Version Control

Version	Date	Description	Author
1.0	14th February 2024	First published version of document.	Kate Stavrides

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Document Purpose

This document forms part of the TPP Client Support Workstream.

This document provides supplementary guidance in relation to the UK Notices provided as part of the wider Atamis TPP Delivery.

It is designed to be used alongside the wider suite of client support documentation provided as part of the TPP project

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Supporting documentation

Alongside this document, Atamis has provided the following additional resources:

Notices:

- Updated notice build specifications (based on Cabinet Office Release 9)
- Updated notice submission validation and linking rules (based on Cabinet Office Release 9)

Procurement Templates:

- Updated template specifications

CDP Integration and Supplier Information:

- Updated Central Digital Platform – Integration and Supplier Information documentation
- Supplier Information Test Data and Share Codes

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Important Information

This document has been provided based on the current TPP build and the information available at the time of the Atamis TPP Release 1.

As further releases are finalised and delivered, the details included may be updated and expanded.

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Notices – Release Schedule

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TPP Phase 1 – Atamis **Release 1** Notices

The following notices are being delivered for TPP phase 1, in Atamis release 1 and will be available to clients from 17th February 2025:

Notice Type

UK2	Preliminary Market Engagement Notice
UK3	Planned Procurement Notice
UK4	Tender Notice
UK5	Transparency Notice
UK13	Dynamic Market Intention Notice

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TPP Phase 1 – **Remaining** Notices

The following notices are part of TPP Phase 1, however will be delivered as part of a later release (s). The next release is currently scheduled for early April, with full communications confirming the contents of this release due by 12 noon, Monday 24th February

Notice Type		Notes
UK6	Contract Award Notice	Priority 2 Notice
UK7	Contract Details Notice	Priority 2 Notice
UK10	Contract Change Notice	Priority 3 Notice
UK11	Contract Termination Notice	Priority 3 Notice
UK12	Procurement Termination Notice	Priority 2 Notice
UK 14	Dynamic Market Establishment Notice	Priority 2 Notice
UK15	Dynamic Market Modification Notice	Priority 2 Notice
UK16	Dynamic Market Cessation Notice	Priority 3 Notice

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Out of Scope Notices for TPP Phase 1

As previously communicated the following notices are out of scope for TPP phase 1 delivery:

Notice Type		Notes
UK1	Pipeline Notice	Pipeline Notices are part of Phase 1.5 and as such are out of scope for this phase one release schedule. Cabinet Office specifications have now been received and further details of the Atamis delivery plan will be communicated by 28th February at the latest
UK8	Contract Payments Notice	The contract performance and payment notices are part of Phase 2. Cabinet Office are yet to provide the specifications for these notices. It is currently anticipated that these notices specifications will be available later this year (2025). Following this Atamis will provide further guidance on the delivery timeframes for this delivery phase.
UK9	Contract Performance Notice	
UK14	Payments Compliance Notice	

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Notice Editing

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Notice Editing – Deferred Activation

Notice editing functionality, which replaces corrigendum notices for TPP, was scheduled to be delivered alongside the new notices.

This functionality involves the cloning of a prior submitted notice and enabling of field edits to key data points as set out in the Cabinet Office specifications.

The final amendments to this cloning process was dependent on the final builds and full testing of the core notices to have been completed first. Unfortunately, whilst the cloning functionality has been built, and testing is ongoing, it was decided to delay the availability of this functionality for a short period to ensure it had been fully tested.

What does this mean?

The modify notice button used to access this functionality has been temporarily disabled.

As soon as the final testing has been completed, we will issue the change to activate this button through our patch management process to client systems and will communicate in advance to clients.

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Link to TPP Client Resource Page:
https://atamis.co.uk/procurement-reform-client-resource-page/

Notice Specifications

We have provided updated Notice Build Specifications for the Notices included in release 1. These have been published on the TPP Client Resources Webpage.

Included in the Notice Build Specifications are:

- The User Interface (UI) specification including specific reference to Atamis fields and question dependencies
- The validation rules that apply to each notice, including new user-friendly error messages that have been implemented for final release
- Notice linking rules – this is a new addition and details the linking rules applied to each notices as set out by Cabinet Office

Atamis will work to update notice completion video guides over the coming weeks, however the Release 8 video completion guides remain available on the TPP Client Resource Page as a valuable resource to support users familiarise themselves with the new dynamic notices.

Pre-population of Notices

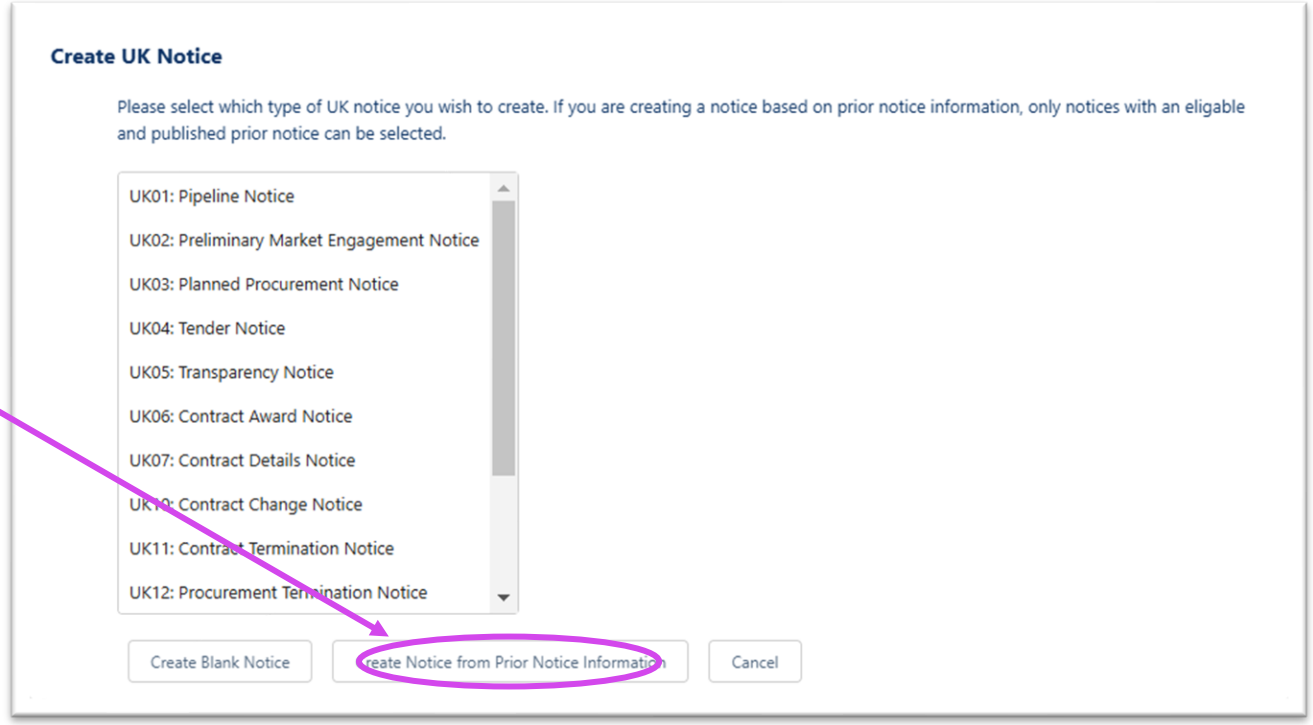
The following improvements have been made to support users in completing notices by pre-populating fields where possible.

This includes:

Create Notice from Prior Notice Information:

Users now have the option to create a new notice using the data provided in a prior notice.

When a user selects this option, any fields on the new notice that had previously been completed on the prior notice will be pre-populated.



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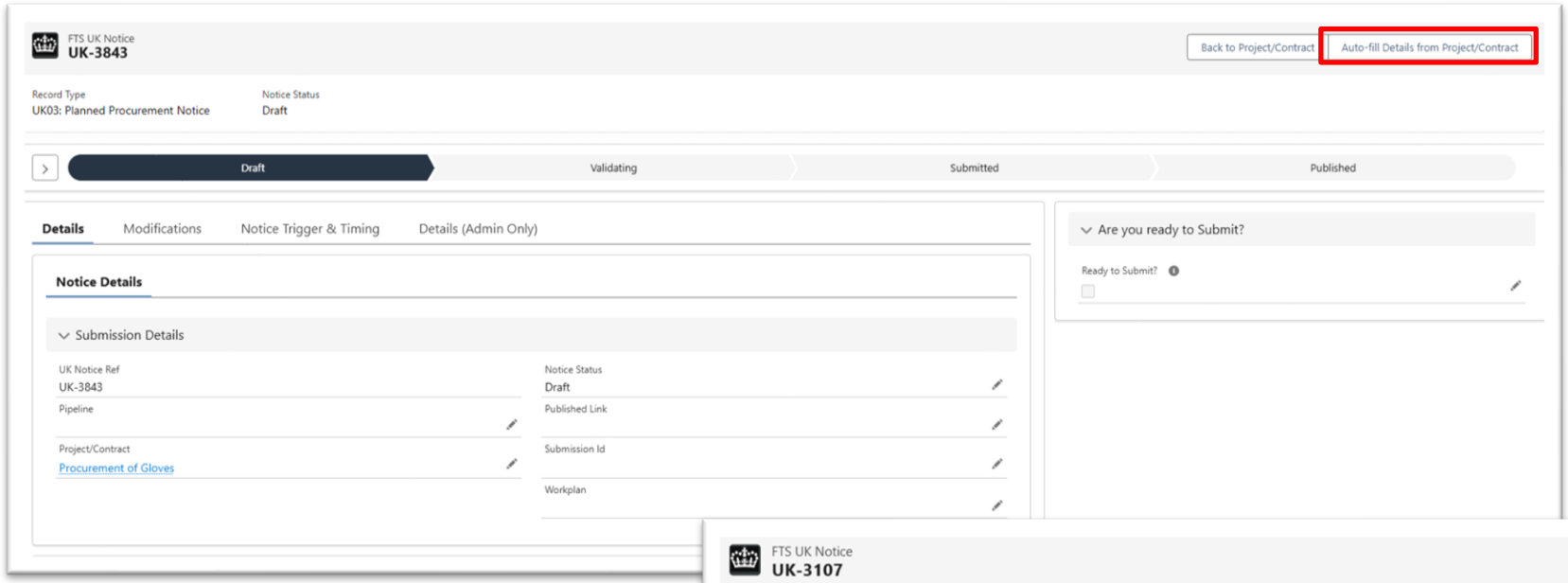


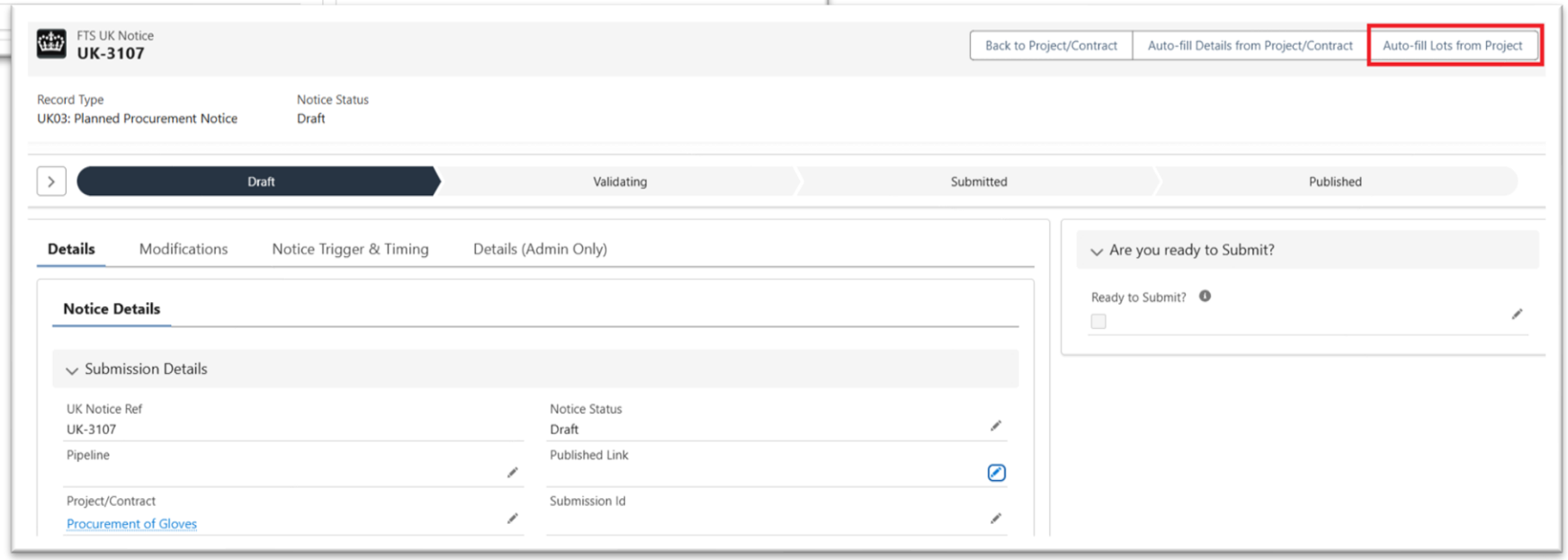
Auto-fill Details from Project/Contract Button:

As previously demonstrated, there is an Auto-fill Details from Project/Contract Button that will pre-fill Title, Project/Contract Ref & Project/Contract Description from the project or contract record.

Auto-fill Lots from Project:

This enables users to automatically add lots from the project to a notice and key Lot information is also copied across

This is new functionality added for final release



Additional Notice Functionality

As well as the required change requests from Cabinet Office, Atamis has also delivered the following improvements to notices since the TPP Preview Release in September 2024:

Notice Linking

- Notice linking has now been implemented.
- Additional functionality to support linking to notices published outside of the Atamis product will follow.

Validation Improvements:

- Validation messaging will be displayed on the right-hand panel with all validation rules now re-written in notice specific user-friendly messaging
- New section completion graphics have been added to related lists to improve the highlighting of required fields to users

User Experience Improvements:

- Various additional pick lists have been added to the notices to improve user experience
- A full final UX review was completed by a cross functional team to ensure consistency
- Back buttons have been added to all pages

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Client Testing

Submitting Notices from a Sandbox

Should users wish to test the submission of notices from their sandbox, the following process should be used.

Test Contracting Authority:

A test Contracting Authority has been added to all client orgs as part of the Sandbox upgrade process.

This contracting authority has also been set up on the Central Digital Platform to support Atamis Client testing and the corresponding API key required for notice submission stored within clients' sandboxes.

To submit test notices, users will need to ensure they select the correct test Contracting Authority when completing notices.

Atamis Client Testing Contracting Authority 1

Organisation details

Organisation name	Atamis Client Testing Contracting Authority 1	Change
Organisation identifier	• Public procurement organisation number (PPON) PLMN-9489-WMNT	Add
Organisation email	notifications@atamis.co.uk	Change
Organisation address	South Gate House Cardiff CF10 1EW United Kingdom	Change
Organisation type	Central government - UK or devolved administrations	

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